

Amendment 01 for RFP # FHM-HO-RFP-003

The purpose of this Amendment is to update the text of the solicitation attached to this amendment as Annex A. Annex A of this Amendment displays all changes made to the solicitation in yellow.

I. Update to the Solicitation.

1. On page 1, Cover Letter, delete the deadline for proposals in its entirety and replace with “**January 24, 2025.**”
2. On page 6, I.2. Offer Deadline, delete the first sentence in its entirety and replace with the following: “**Emailed offers must be received no later than 5 P.M. EST on January 24, 2025, at the following address:**”
3. On page 8, B Required Proposal Documents, 2. Technical Proposal, delete Part 4: Past Performance in its entirety and replace with the following:

Part 4: Past Performance. This part shall not exceed 3 pages.

Offerors must include details demonstrating their experience and technical ability in implementing the technical approach/methodology, **and should include contact information for a minimum of three companies for which such work was completed. The past performance** should demonstrate the Offeror’s capacity to perform similar work to that detailed in Section II. Contact information must include at a minimum: name of point of contact who can speak to the Offeror’s performance, name and address of the company for which the work was performed, and email and phone number of the point of contact.

The sections of the technical proposal stated above must respond to the detailed information set out in Section II of this RFP, which provides the background, states the scope of work, describes the deliverables, and provides a deliverables schedule.

4. On page 10, delete I.6. Chronological List of Proposal Events:

I.6. Chronological List of Proposal Events

The following calendar summarizes important dates in the solicitation process. Offerors must strictly follow these deadlines.

RFP published	December 19, 2024	
Amended_RFP published	January 10, 2025	-
Deadline for questions	January 14, 2025	
Proposal due date	January 24, 2025	
Contract award (estimated)	February 2025	

The dates above may be modified at the sole discretion of Chemonics. Any changes will be published in an amendment to this RFP.

Written Questions and Clarifications. All questions or clarifications regarding this RFP must be in writing and submitted to FHM-Engage-Procurement@chemonics.com. Questions and requests for clarification, and the responses thereto, will be circulated to all RFP recipients who have indicated an interest in this RFP.

Only written answers from Chemonics will be considered official and carry weight in the RFP process and subsequent evaluation. Any answers received outside the official channel, whether received verbally or in writing, from employees or representatives of Chemonics International, the FHM Engage project, or any other party, will not be considered official responses regarding this RFP.

Proposal Submission Date. All proposals must be received by **January 24, 2025**. Late offers will be considered at the discretion of Chemonics.

Contract Award (estimated). Chemonics will select the proposal that offers the best value based upon the evaluation criteria stated in this RFP.

- On page 11, I.8. Evaluation and Basis for Award. delete the evaluation criteria table in its entirety and replace it with the following.

<u>Evaluation Criteria</u>	<u>Evaluation Sub-criteria</u>	<u>Maximum Points</u>
<u>Technical Approach, Methodology, and Detailed Work Plan</u>		
	Technical know-how – How does the proposal clearly explain and respond to the objectives of the project as stated in the Scope of Work?	<u>20 points</u>
	Approach and Methodology – How does the proposed program approach and detailed activities fulfill the requirements of executing the Scope of Work effectively, efficiently, and envisioning multi-stakeholder collaboration and input?	<u>20 points</u>
	Timeline – Does the proposed timeline fulfill the requirements and demonstrate the offeror’s capacity and capability to perform the work within the proposed timeline, including any specialized services?	<u>10 points</u>
	Ongoing Support – Does the proposal demonstrate the Offeror’s capability to provide ongoing support?	<u>10 points</u>
<u>Total Points – Technical Approach</u>		<u>60 points</u>
<u>Management, Key Personnel, and Staffing Plan</u>		

	Personnel Qualifications – Do the proposed team members have necessary experience and capabilities to carry out the Scope of Work? Does the proposed staffing plan manage concurrent activities and deadlines effectively?	<u>20 points</u>
<u>Total Points – Management</u>		<u>20 points</u>
<u>Corporate Capabilities, Experience, and Past Performance</u>		
	Does the Offeror’s portfolio highlight relevant experience in conducting comprehensive market assessments, qualitative and quantitative research, and providing actionable insights into health market dynamics, particularly in the private sector for FP, maternal and child health, and related outcomes?	<u>20 points</u>
<u>Total Points – Corporate Capabilities</u>	Do the Offeror’s past projects illustrate success in managing multi-stakeholder engagements, delivering high-quality deliverables, and adapting approaches to diverse country contexts?	<u>20 points</u>
<u>Total Points- Corporate Capabilities</u>		<u>20 points</u>
<u>Total Points</u>		<u>100 points</u>

II.4. Deliverables Schedule

The successful offeror shall submit the deliverables described above in accordance with the following deliverables schedule:

Deliverable Number	Deliverable Name	Due Date
1	Global literature (not systematic) review summarizing recent EC trends, demand generation evidence, and enabling environment factors, using both peer-reviewed and gray literature.	4 weeks after contract signing
2	Country-specific evidence summaries for Kenya, Malawi, and Nepal on EC dynamics and barriers.	6 weeks after contract signing
3	Data analysis and visualizations of EC knowledge, use, and	8 weeks after contract signing

	supply trends, incorporating data sources such as DHS, PMA, DHIS2, and RHSC, and any additional data provided through sources like Maisha Meds where available	
4	Global literature review of existing evidence on the relationship between user fees and the uptake and continuation of IUDs/implants, drawing from peer-reviewed and gray literature.	8 weeks after contract signing
5	Secondary data analysis of user fees in India, Kenya, and Nigeria, using sources such as DHS, PMA, FPWatch, and CM4FP.	12 weeks after contract signing
6	Research study protocol developed in collaboration with FHM Engage subcontractors, including IRB approval.	8 weeks after contract signing
7	Contribution to a journal article based on findings.	6-7 months after contract signing
8	Meeting agenda and notes from stakeholder engagement to identify essential HIP components for the tool.	Meeting agenda: 6 weeks after contract signing Notes: 2 weeks following last stakeholder engagement
9	HIP assessment tool ready for implementation, with feedback incorporated from FHM Engage, USAID, and key stakeholders.	12-16 weeks after contract signing
10	Report on findings and recommendations from pilot implementations in Ghana, Kenya, and Zambia, with an updated tool reflecting insights based on data from implementation feedback.	6-7 months after contract signing
11	Slide deck for webinar presentation on process, findings, and recommendations.	6-7 months after contract signing
12	Protocol for conducting the literature review.	4-6 weeks after contract signing

13	Synthesized literature review of peer-reviewed and gray literature on MDA impact, including program reports and other documented sources.	4 months after contract signing
14	Study coordination support to the technical team and input on the study protocol, contributions to data collection training materials.	Ongoing from start of contract signing until finalization of data collection, approximately 5 months after contract signing
15	Technical review of the final report or manuscript to ensure comprehensive data collection and synthesis, using data from primary research, private sector clinic records, and any available national healthcare assessments (e.g., 2019 HP+ PSA, 2022 Private Health Facility Assessment).	6-7 months after contract signing

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSALS REMAIN UNCHANGED.