



## **Climate Finance for Development Accelerator (CFDA)**

### **Request for Proposals (RFP) # 2023-0001-RFP**

### **Fund Manager for Climate Gender Equity Fund (CGEF)**

#### **Amendment No. 1**

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WHEREAS, Chemonics intention for this amendment is to amend 2023-0001-RFP, so unilaterally ordered and notice issued to those affected Offerors, and is effective March 14, 2023

#### **I. BACKGROUND**

- A. On March 8<sup>th</sup>, 2023, Chemonics issued 2023-0001-RFP for the provision of a Fund Manager for the Climate Gender Equity Fund (CGEF) and administer a donor-funded grants portfolio targeting women-led, women-benefitting and/or gender-responsive climate adaptation or mitigation solutions.
- B. Chemonics hereby issues Amendment No. 1 to the RFP to remove the minimum eligibility requirement that offerors must be a registered U.S. non-profit, but instead clarify that offerors must be eligible to receive tax deductible donations in accordance with IRS rules. Chemonics intent is to have the largest possible applicant pool, while meeting the scope of work objective of ensuring U.S. C corporations can make IRS-recognized tax-deductible donations to the CGEF. The Amendment No. 1 also clarifies that offerors may present their proposals as a member of a partnership with other companies or organizations.

#### **II. THE TEXT OF THE RFP IS MODIFIED AS FOLLOWS:**

##### **A. By deleting the following text from page 1 of the cover letter:**

“Chemonics is soliciting offers from registered non-profit organizations to submit proposals to serve as the Fund Manager for the Climate Gender Equity Fund (CGEF) and administer a donor-funded grants portfolio targeting women-led, women-benefitting and/or gender-responsive climate adaptation or mitigation solutions.”

And replacing the text with:

“Chemonics is soliciting offers from **organizations eligible to receive tax deductible donations in accordance with IRS rules** to submit proposals to serve as the Fund Manager for the Climate Gender Equity Fund (CGEF) and administer a donor-funded grants portfolio targeting women-led, women-benefitting and/or gender-responsive climate adaptation or mitigation solutions.”

##### **B. By deleting the following text from page 1 of the cover letter:**

“Interested organizations must 1) be a registered U.S. non-profit possessing a non-profit IRS EIN and 2) register with CFDA’s Climate Finance Investment Network (CFIN) no later than April 4th, 2023 to respond to this request for proposals.”

And replacing the text with:

“Interested organizations must 1) be eligible to receive tax deductible donations in accordance with IRS rules and 2) register with CFDA’s Climate Finance Investment Network (CFIN) no later than April 4th, 2023 to respond to this request for proposals.”

**C. By deleting the following text from Section I.1 on page 6:**

“Interested organizations MUST be a registered U.S. non-profit possessing a non-profit IRS EIN to be eligible.”

And replacing the text with:

“Interested organizations MUST be eligible to receive tax deductible donations in accordance with IRS rules.”

**D. By deleting the following text from Section I.1 on page 7:**

“Chemonics is soliciting offers from non-profit organizations to submit proposals to serve as the Fund Manager for the Climate Gender Equity Fund (CGEF) and administer a donor-funded grants portfolio targeting women-led, women-benefitting and/or gender-responsive climate adaptation or mitigation solutions.”

And replacing the text with:

“Chemonics is soliciting offers from eligible organizations to submit proposals to serve as the Fund Manager for the Climate Gender Equity Fund (CGEF) and administer a donor-funded grants portfolio targeting women-led, women-benefitting and/or gender-responsive climate adaptation or mitigation solutions.

**E. By deleting the following text from Section I.4.A on page 8 :**

“Chemonics anticipates issuing an IQS to a U.S. registered non-profit organization, provided it is legally registered and recognized under the laws of the U.S. and is in compliance with all applicable civil, fiscal, and other applicable regulations.”

And replacing the text with:

Chemonics anticipates issuing an IQS to an organization, provided it is legally registered and recognized under the laws of the country where it is headquartered, is in compliance with all applicable civil, fiscal, and other applicable regulations, and is able to demonstrate the ability to receive tax deductible donations in accordance with IRS eligibility rules.

**F. By deleting the following text from Section I.4.A on page 8 :**

“(i) The offeror must be a Non-profit organization;  
(ii) As a Non-profit organization, the offeror must be legally registered under the laws of the U.S. upon award of the IQS.”

And replacing the text with:

“(i)The offeror must be eligible to receive tax deductible donations in accordance with IRS rules, demonstrated through :

- An IRS EIN number certifying offeror is a U.S-registered non-profit eligible to receive tax-deductible donations, or
- Other reasonably satisfactory proof that such offeror is eligible to receive tax deductible donations from a U.S. C Corporation in accordance with IRS rules

(ii) The offeror must be legally registered upon award of the IQS.”

**G. By adding the following text to the end of Section I.4 A on page 9:**

Offerors may present their proposals as a member of a partnership with other companies or organizations. In such cases, the subcontract will be awarded to the lead company in the partnership. The leading company shall be responsible for compliance with all subcontract terms and conditions and making all partnership arrangements, including but not limited to division of labor, invoicing, etc., with the other company(ies). A legally registered partnership is not necessary for these purposes; however, the different organizations must be committed to work together in the fulfillment of the subcontract terms.

**H. By deleting the following text from Section I.4.B.3**

**Time (Labor):** All labor will be budgeted in STOs issued under the awarded IQS using the successful Offeror’s final negotiated FDRs (as declared first in the fully executed IQS). All labor billed under STOs must have an approved labor category and FDR (as declared in the fully executed IQS). FDRs are fully burdened and include all salary cost or consulting fee of the individual providing the services, payroll costs (e.g. fringe benefits, social insurance, bank fees), indirect costs applicable to labor (e.g. corporate overhead or management/administrative fee if that is permitted in the offerors’ independently audited cost accounting procedures and/or negotiated indirect cost rate agreement), indirect costs applicable to non-labor costs (e.g. corporate overhead or management/ administrative fee applied to other direct costs/materials).

And replacing the text with:

**Time (Labor):** All labor will be budgeted in STOs issued under the awarded IQS using the successful Offeror’s final negotiated FDRs (as declared first in the fully executed IQS). All labor billed under STOs must have an approved labor category and FDR (as declared in the fully executed IQS). FDRs are fully burdened and include all salary cost or consulting fee of the individual providing the services, payroll costs (e.g. fringe benefits, social insurance, bank fees), indirect costs applicable to labor (e.g. corporate overhead or management/administrative fee if that is permitted in the offerors’ independently audited cost accounting procedures and/or negotiated indirect cost rate agreement), indirect costs applicable to non-labor costs (e.g. corporate overhead or management/ administrative fee applied to other direct costs/materials) **and profit/fee if any.**

**I. By deleting the following text from Section I.4.B.3a(b)**

b) Fixed Daily Rates (FDR)

The offeror shall propose an FDR in **U.S. dollars** for each labor category. Each proposed daily rate must be “burdened” and must only include the following (or less, as applicable):

- Salary cost or consulting fee of the individual providing the services;
- Payroll costs (e.g. fringe benefits, social insurance, bank fees);

- Indirect costs applicable to labor (e.g. corporate overhead or management/administrative fee if that is permitted in the offerors' independently audited cost accounting procedures and/or negotiated indirect cost rate agreement);
- Indirect costs applicable to non-labor costs (e.g. corporate overhead or management/administrative fee applied to other direct costs/materials)

And replacing the text with:

b) Fixed Daily Rates (FDR)

The offeror shall propose an FDR in **U.S. dollars** for each labor category. Each proposed daily rate must be "burdened" and must only include the following (or less, as applicable):

- Salary cost or consulting fee of the individual providing the services;
- Payroll costs (e.g. fringe benefits, social insurance, bank fees);
- Indirect costs applicable to labor (e.g. corporate overhead or management/administrative fee if that is permitted in the offerors' independently audited cost accounting procedures and/or negotiated indirect cost rate agreement);
- Indirect costs applicable to non-labor costs (e.g. corporate overhead or management/administrative fee applied to other direct costs/materials)
- Profit/fee, if any

**J. By deleting the following text from Annex 1 page 1:**

"To achieve this objective, CFDA will competitively select a registered non-profit organization eligible to receive U.S. tax deductible donations to act as the Fund Manager."

And replacing the text with:

"To achieve this objective, CFDA will competitively select an organization eligible to receive U.S. tax deductible donations from all types donors, including U.S. C Corporations, to act as the Fund Manager."

### III. CONCLUSION

All other terms and conditions of the RFP remain in effect.

- End of Modification -