

**Chemonics International responses to questions submitted by offerors (Round 1)**

The below responses accompany Amendment 1 to RFP-UST-003

<b>Question</b>	<b>Response</b>
Is the bidder to provide transportation of delegates to/from accommodation & training venue for Lot 1, HEAT?	Offerors for Lot 1, HEAT training are not expected to provide transportation for participants, as long as training sites are reasonably accessible (e.g. do not involve driving off paved roads or traveling through or to areas with restricted access). When sites are reasonably accessible, transportation will be organized by Chemonics. Please reference RFP-UST-003 Amendment 1, page 24.
Does Chemonics require English/Ukrainian translation for Lot 1, HEAT?	Training sessions and materials will be delivered in English. However, Offerors should additionally state whether they are able to provide a Ukrainian interpreter for the translation of more complex terms or concepts, with associated costs for this included in the budget. Please reference RFP-UST-003 Amendment 1, page 23.
Please confirm the cost of the Informed Movements and Incident and Information Notification Services also to be billed along with QRF into the fixed unit rates in Lot 2.	Please reference RFP-UST-003 Amendment 1, pages 13-14. Per this amendment, Offerors are now free to submit their cost proposal in the format that most accurately reflects their pricing structure. For each applicable service under Lot 2, Offerors should specify whether or not costs for Informed Movement support, Quick Reaction Force (QRF), and Incident and Information Notification Services are built into the FUR. Offerors may also cost Informed Movement Support, QRF, and Incident and Information Notification Services separately on a unit basis, instead of, or in addition to, their inclusion in the FURs. Offerors may adapt Annex 2 and Annex 5 accordingly, including adding or amending columns. All proposed rates must be explained in the budget narrative.
Section 1.3-page number: 7. Please confirm whether the 5MB limit applies to each attachment, resulting in a total of 15MB per email with three attachments.	The 5MB limit applies to each individual attachment, with a maximum total of 15MB for three attachments. Please reference RFP-UST-003 Amendment 1, page 7.
Section 1.0-page number: 17. Please share the draft contract for our review.	Please reference RFP-UST-003, Amendment 1, Annex 6, which now contains example BPA and PO templates. These are provided for illustrative purposes only, and reflect the standard language typically used by Chemonics when procuring services for USAID-funded projects. The provision of these templates for Offerors' reference does not obligate Chemonics to issue either BPA(s) or PO(s) in these formats. Chemonics reserves the right to make amendments to the included templates upon award and at its discretion, if such an action is deemed to be in the best interest of Chemonics or its client.
Section 1.4 B. Additional requirements. Page number: 8. Could you kindly provide more details about the services you anticipate in	The work under both lots will be performed in Ukraine, but Chemonics seeks the flexibility to move some activities to Poland, if necessitated by the security situation. Under Lot 1, HEAT training will occur primarily in Kyiv, but offerors should be able to

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<p>Poland under this opportunity? This information will assist us in tailoring our proposal to precisely meet your needs.</p>	<p>deliver training in other locations in Ukraine and Poland, as a contingency if the security situation in Kyiv deteriorates, or as determined by the needs of projects. Similarly, under Lot 2, Security Services, Ukraine will be the location of these activities, but Offerors may need to conduct movements or evacuations to or from Poland, as requested by the Chemonics Ukraine Security Team. Please reference RFP-UST-003 Amendment 1, pages 24-25.</p>
<p>What is the estimated number of training sessions/units (Lot 1) for 12 months?</p>	<p>The exact quantity of sessions will be determined at the PO level based on evolving project needs. The number requested will depend on variables including training group sizes of the successful Offeror, and the number of new Chemonics staff who need training. Chemonics anticipates requiring approximately 8-10 sessions in the first 12 months of the period of performance, but this is strictly an estimate and orders will be driven by emerging needs with no quantities guaranteed.</p>
<p>Is Chemonics will assist or provide documents for application of VAT exemption?</p>	<p>At its discretion, Chemonics will provide documentation in support of applications for VAT exemption by the successful Offeror(s). VAT should not be included under any proposals submitted by potential Offerors.</p>
<p>Please confirm whether a Security License in Poland is required</p>	<p>The work under both lots will be performed in Ukraine. However, Chemonics seeks the flexibility to move select activities to Poland, if necessitated by the evolving security situation. HEAT training may be moved to Poland under Lot 1, and under Lot 2, Offerors may be requested to conduct movements or evacuations to or from Poland. Offerors should have all applicable licenses and registrations to perform these activities, alongside any others that they intend to provide from within Poland.</p>
<p>Would Chemonics consider alternative approaches to the in-country operations center requirement that mitigates against Ukrainian risks (loss of power, attack, etc.) i.e., global operations center supported by regional (Eastern Europe) operations centers and roving / dynamic centers in-country.</p>	<p>Chemonics will consider alternative approaches to an in-country operations center. However, Offerors must demonstrate that the proposed approach is fully capable of providing the requested support to Chemonics personnel throughout Ukraine, as described in Section II.3 D ‘Other Evacuation and Transportation Services’, including comprehensive and timely movement and evacuation support, rapid deployment to incident sites, and liaising with emergency services and authorities. Please reference RFP-UST-003 Amendment 1, page 10.</p>
<p>Please confirm whether Chemonics would accept anonymized illustrative CVs / background checks, provided they demonstrate the authenticity of the individual (redact personal data).</p>	<p>Chemonics will accept anonymized illustrative CVs, provided that they demonstrate the authenticity of the individual and their suitability for performing work under the activities for which they are proposed. Background checks and national IDs are not required at the proposal stage, but may be requested at Chemonics’ discretion prior to the issuance of a PO to successful Offeror(s). Please reference RFP-UST-003 Amendment 1, page 11.</p>

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<p>After reviewing the RFP, our only Clarification Question (CQ) relates to the responsibility for providing accommodation and real-life support for the learners: whether it lies with us or with Chemonics?</p>	<p>Offerors for Lot 1, HEAT training are not expected to provide transportation for participants, as long as training sites are reasonably accessible (e.g. do not involve driving off paved roads or traveling through or to areas with restricted access). When sites are reasonably accessible, transportation and accommodation will be organized by Chemonics. Please reference RFP-UST-003 Amendment 1, page 24.</p>
<p>We understand we need to be able to operate vehicles and train personnel in Poland, and we will need business and tax registration. However, do we need a Security License as well? If so, what security-related tasks will we perform in Poland beyond training and a possible medevac/crisis evacuation?</p>	<p>The work under both lots will be performed in Ukraine. However, Chemonics seeks the flexibility to move select activities to Poland, if necessitated by the security situation. HEAT training may be moved to Poland under Lot 1, and under Lot 2, Offerors may be requested to conduct movements or evacuations to or from Poland. Offerors should therefore have all applicable licenses and registrations to perform these activities, alongside any others that they intend to provide from within Poland.</p>
<p>In Annex 5., Fixed Unit Rates Detailed Budget, reference detailed cost table rows 9-12, under the description column for: “Informed Movements, Quick Reaction Force (QRF), Incident and Information and Notification Services” it states that “Offerors should build in costs into FURs.” We understand that the cost for these services should be embedded in our general administrative costs for the operation. Is this correct?</p>	<p>Please reference RFP-UST-003 Amendment 1, pages 13-14. Per this amendment, Offerors are now free to submit their cost proposal in the format that most accurately reflects their pricing structure. For each applicable service under Lot 2, Offerors should specify whether or not costs for Informed Movement support, Quick Reaction Force (QRF), and Incident and Information Notification Services are built into the FUR. Offerors may also cost Informed Movement Support, QRF, and Incident and Information Notification Services separately on a unit basis, instead of, or in addition to, their inclusion in the FURs. Offerors may adapt Annex 2 and Annex 5 accordingly, including adding or amending columns. All rates must be explained in the budget narrative.</p>