

**Instructions: This provides a helpful template for budgeting, which matches Chemonics' own. Feel free to add r  
 In addition to completing this budget template, please provide a narrative that explains your assumptions, calcula**

Line Item			
	Base/Units	Rate	Total
I. Salaries			
A. Short-Term Expatriates/TCNs			
Title, Name			\$0
Title, Name			\$0
Subtotal, Short-Term Expatriates/TCNs			\$0
B. Long-Term Local Professionals			
Title, Name			\$0
Title, Name			\$0
Subtotal, Long-Term Local Professionals			\$0
C. Short-Term Local Professionals			
Title, Name			\$0
Title, Name			\$0
Subtotal, Short-Term Local Professionals			\$0
D. Home-Office Professionals			
Title, Last Name			\$0
Title, Last Name			\$0
Subtotal, Home-Office Professionals			\$0
<b>Total, Salaries</b>			<b>\$0</b>
II. Fringe Benefits			
A. Local Direct Fringe			
i. Long-Term Local Professionals			
Health Insurance			\$0
Pension Plan			\$0
13th Month			\$0
Severance			\$0
Workers' Compensation Insurance			\$0
<b>Total, Fringe Benefits</b>			<b>\$0</b>
III. Travel and Transportation			
A. U.S. Travel			\$0
B. International Travel			\$0

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Line Item			
	Base/Units	Rate	Total
C. Airport Taxes			\$0
D. Regional/In-Country Travel			\$0
<b>Total, Travel and Transportation</b>			<b>\$0</b>
IV. Allowances			
A. Per Diem			\$0
<b>Total, Allowances</b>			<b>\$0</b>
V. Other Direct Costs			
A. DBA Insurance (base = salaries + post diff + danger pay)			\$0
B. Business Travel Accident, War Risk, and Security Evacuation Insurance Short-Term Expatriates/TCNS & Home-Office Travelers			\$0
C. Medical Exams Short-Term Expatriates/Home-Office Travelers			\$0
D. Inoculations			\$0
E. Passports/Visas/Work Permits			\$0
F. Communications			\$0
G. Legal Costs			\$0
H. Reproduction Costs			\$0
I. Expendable Supplies			\$0
J. Vehicle Maintenance and Fuel			\$0
K. Vehicle Rental			\$0
L. Insurance (Vehicle, Liability, Other)			\$0
M. Software Licenses			\$0
N. Temp (Edit/Translation/Clerical/Language Training)			\$0
O. Technical Materials/Memberships			\$0
P. Conferences/Meeting Expenses			\$0
Q. Surveys			\$0
R. Media Promotions			\$0
S. Promotional Materials			\$0
T. Computer Information Services			\$0
U. Value Added/Sales Taxes			\$0
<b>Total, Other Direct Costs</b>			<b>\$0</b>
VI. Equipment, Vehicles, and Freight			
A. Information Technology Hardware and Software			\$0
B. Office Equipment			\$0
<b>Total, Equipment, Vehicles, and Freight</b>			<b>\$0</b>

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Line Item			
	Base/Units	Rate	Total
VII. Training			
A. In-Country Training (ICT)			\$0
Total, Training			\$0
<b>Grand Total</b>			<b>\$0</b>