



PROVISION OF WASTE MANAGEMENT SERVICES IN ZAMBIA

Addendum #1 – PSM-ZMB-RFP-2021-Waste

Date of Issue: March 08, 2021

NOTE: The Authorized Representative of the Offeror shall confirm receipt of this addendum by reply e-mail to PSMZambiaProcurement@ghsc-psm.org no later than **March 11, 2021, 17:00 local Lusaka time**.

The purpose of this addendum is to modify the section I.7. Instructions for the Preparation of the Proposal. Section 2, Technical Proposal Part 2, and I.4. Eligibility Requirements of the RFP and respond to all questions submitted by offerors as of February 26, 2021. Offerors shall note that the deadline to submit questions has passed and Chemonics International will not respond to questions submitted after the February 26, 2019 deadline.

Additionally, all offerors shall note that Chemonics International will be the sole contracting party to any resulting subcontract. Bidders must rely only on written guidance from Chemonics International in preparing their proposals and should not rely on any promises or speculation from a third party.

Any inquiries regarding this correspondence should be addressed to PSMZambiaProcurement@ghsc-psm.org. No phone calls will be accepted, and all questions must be in writing. Thank you for your continued interest in GHSC-PSM Zambia.

Item No.	RFP Reference	Modification/Responses
1.	I.7. Instructions for the Preparation of the Proposal. Section 2, Technical Proposal Part 2. Page 8.	<p>Management, Key Personnel, and Staffing Plan. This part shall not exceed 4 pages. CVs for key personnel may be included in an annex to the technical proposal and will not count against the page limit.</p> <p>Offerors shall propose staff for the following key personnel positions necessary for the implementation of the scope of work:</p> <p>Offerors shall propose staff for the following key personnel positions necessary for the implementation of the scope of work:</p> <ul style="list-style-type: none"> • Senior Health Care Waste Management (HCWM) Specialist: With a minimum of 10+ years of experience designing and leading strategic waste management projects, and a BA/BS or equivalent or commensurate, the Senior HCWM Specialist shall be responsible for serving as the technical lead and serving as

		<p>the main activity point of contact for the Buyer, which may require liaising between the Buyer and other various stakeholders on behalf of the Buyer. The Senior HCWM Specialist will ideally successfully communicate technical requirements and guidance to non-technical audiences at times.</p> <ul style="list-style-type: none"> Senior Project Management (PM) Specialist: With a minimum of 8+ years of experience providing strategic management support to waste management and/or environmental projects, and a BA/BS or equivalent or commensurate experience, the Senior PM Specialist shall have demonstrated ability to successfully manage dynamic technical projects and contracts in these technical areas, all while serving as the main point of contact to coordinate details related to overall contract and sub-TO management. <p>For each key personnel proposed, the offeror must describe the individual's role and how they will contribute to the scope of work. CVs for key personnel proposed must be included in Annex 2 to the offeror's proposal.</p>
2.	I.4. Eligibility requirements. page 6.	Paragraph 2 - Chemonics anticipates issuing award to one U.S., local, or international companies or organizations provided they are legally registered and recognized under the laws of the countries where they are headquartered and in compliance with all applicable civil, fiscal, and other applicable regulations. Such a company or organization could include a private firm, non-profit, civil society organization, or university.
3.	N/A	Can you clarify key personnel years of experience? See Item No. 1 above.
4.	N/A	Is this a multi-awarded contract? See Item No. 2 above.
5.	N/A	Are the key personnel supposed location be in Zambia? Or must they be Zambian citizens? The RFP does not require for key personnel to be Zambian citizens or located in Zambia.
6.	N/A	How long will it take to review the stock for each bidder? The average duration of the site visits conducted on March 04, 2021 was 1,5 hours. Specific time slots were sent to all registered bidders separately.
7.	I.7. Instructions for the Preparation of the Proposal. Section 2,	Kindly, provide clarity on the \$5,000,000 insurance cover claim that bidders are expected to provide (page 9 of RFP).

	Technical Proposal, Part 3.1 Page 9.	<p>All offerors should confirm whether they have a valid certificate of Environmental Impairment Liability or Pollution Insurance cover with a claim limit of \$5m from a bona fide insurance company.</p> <p>Those vendors who don't have the cover at the moments of submitting their proposals, they can obtain it after the award.</p> <p>The insurance will cover 3rd party claims against bodily injury, property damage caused by waste materials released during a company's business operations and clean- up costs associated with pollution.</p> <p>The certificate of insurance shall specify the effective dates of the policies, the limits of liabilities there under, and contain a provision that the said insurance will not be canceled except upon thirty (30) days' notice in writing to Chemonics.</p>
8.	N/A	<p>Is the bid open to international organizations or it is restricted to Zambians only?</p> <p>See Item No. 2 above.</p>
9.	N/A	<p>In the RFP, there is a request for the number of specialists that vendors have to submit, and that number is 88 years of experience, could you please clarify what is really meant by this request? (Page 8 f RFP)</p> <p>See Item No. 1 above.</p>
10.	N/A	<p>Is the contract going to be a multi-award contract or its going to be awarded to a single vendor?</p> <p>See Item No. 2 above.</p>
11.	I.2. Chronological List of Proposal Events. Page 6. / I.7. Instructions for the Preparation of the Proposal. Section 3, Cost Proposal. Page 10.	<p>Are the quantities to be incinerated per kilogram or it's the number of products? Are there any weights for the products available?</p> <p>The mandatory site visit presents an opportunity to the bidders to make rough estimate of the weights using the provided information on the labels. However, the expectation is that the quotes should be per ton.</p>
12.	I.7. Instructions for the Preparation of the Proposal. Section 2, Technical Proposal Part 2. Page 8.	<p>How many subcontractors are allowed teaming up on this project? Is this what should account for the 88 years of experience combined?</p> <p>See Item No. 1 above. 88 year of experience was a typo in the RFP. The number of subcontractors is not limited; however, the</p>

		selected vendor will be the sole party responsible for all the work completed under the contract.
13.	N/A	<p>What is the current inventory process- Is it manual or automated?</p> <p>The system in place is both automated and manual with clear SOPs in place.</p>
14.	N/A	<p>Are the bidders allowed to treat the products right at ZAMMSA or they are expected to be collected and treated offsite?</p> <p>The disposal methodology dictates what can be disposed of onsite and what can be disposed offsite. Of importance to note particularly with offsite disposal is security of the products so that they don't end up in the wrong hands and eventually back on the market. The successful bidder would have to provide this level of assurance in terms of security.</p>
15.	I.7. Instructions for the Preparation of the Proposal. Section 3, Cost Proposal. Page 10.	<p>Wanted to find out regarding the cost proposal. Is it supposed to be in USD only or it could be in any other currency other than the USD?</p> <p>Local vendors registered in Zambia can submit the cost proposals in both ZMW or USD. US and International organizations should submit the cost proposal in USD only.</p>
16.	II.4. Deliverables Schedule. Page 18	<p>Will the final payment be done as a lump sum or in batches according to the tonnage and disposal certificates made available from the regulators? In the past, we had situations where the regulators delay in producing the final disposal letters.</p> <p>The total cost should be tied to the deliverables as described under the section II.4 of the RFP.</p>