



**BASIC ORDERING AGREEMENT No. GHSC-PSM-TO1-TO2-TO3-TO4-2020-BOA-  
ABBREVIATED SUPPLIER NAME/ACRONYM**

**Between**

**Chemonics International Inc.**  
251 18<sup>th</sup> Street South, Suite 1200, Arlington, VA 22202 USA

**And**

**SUPPLIER NAME**  
Address

For

**Global Health Supply Chain – Procurement and Supply Management (GHSC-PSM) Project**  
USAID Prime Contract No. AID-OAA-I-15-00004

**Effective Date:** This Basic Ordering Agreement will be effective on the date this agreement is signed by Chemonics, as indicated by the date under Chemonics’ signature below.

Chemonics International Inc. (“Chemonics”) and **SUPPLIER NAME** (“Supplier” or “Subcontractor”) hereby agree and enter into this Basic Ordering Agreement (BOA). This BOA establishes a mechanism for efficiently executing multiple Purchase Orders on an as-needed basis for health commodities.

The Supplier agrees to furnish and deliver all items or perform all the services identified in any Purchase Orders issued under this BOA in accordance with the terms and conditions of this BOA. The rights and obligations of the Parties for any Purchase Orders issued under this BOA shall be subject to and governed by the provisions and specifications attached or incorporated by reference herein and executed by both Parties.

The Parties to this BOA hereby indicate their acceptance of the terms and conditions set forth in this document with the signatures of their authorized representatives shown below.

For Chemonics International Inc.:

For **SUPPLIER NAME**:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



The following acronyms and definitions apply to this BOA, Annex(es) and all resulting Purchase Orders and related correspondence:

ADS	USAID Automated Directives System
AIDAR	AID Acquisition Regulations (48 CFR Chapter 7)
Amendment	Writing signed by the Parties, designated as an “Amendment” and sequentially numbered, modifying the provisions of the BOA.
Annex	An Annex with additional special terms and conditions applicable to the commodity groups incorporated under this BOA; such as a Commodity Group Annex and/or Price Schedule Annex.
Associated Services	Services that are not separately priced in the Price Schedule or Purchase Order, but rather are deemed to be included in the Prices of the Goods with which they are associated.
Buyer	Chemonics International, Inc.
Basic Ordering Agreement (BOA)	A written instrument of understanding, negotiated between Chemonics and Supplier, that (1) contains terms and conditions for the Parties in this BOA as well as additional specific terms and conditions negotiated in the Annex or subsequent Modifications, and (2) contemplates separate future Purchase Orders that will incorporate by reference or attachment the required and applicable terms and conditions in this BOA, Price Schedule and/or Annexes under this BOA and any subsequent Modifications.
CFR	United States Code of Federal Regulations
Chemonics	Chemonics International, Inc.
Cooperating Country	Country or countries in which the Goods will be distributed and/or Services provided, as listed in the Purchase Order.
Commodity Group Annex	An Annex which contains an illustrative list of commodities to be purchased under the BOA and any specific terms and conditions applicable to the commodity group.
Delivered Goods	Goods delivered in accordance with the applicable delivery term.
Delivery Incoterms	International Commerce Terms (INCOTERMS 2020) established by the International Chamber of Commerce, <a href="http://www.iccwbo.org">www.iccwbo.org</a>
FAR	United States Federal Acquisition Regulation.
Goods	All items (including without limitation supplies, equipment, parts, materials), together with all Associated Services that are not separately priced, described in the BOA, applicable Annex and Purchase Order and strictly conforming in all respects to the requirements of such BOA, applicable Annex, and Purchase Order.
Government	The U.S. Government (unless otherwise stated, represented by the U.S. Agency for International Development), acting in its contractual capacity
Order	See Purchase Order.
Party	Buyer and the Supplier individually (collectively, the “Parties”)
Pharmaceutical	Any substance intended for use in the diagnosis, cure, mitigation, treatment or prevention of diseases in humans or animals; any substances (other than food) intended to affect the structure or any function of the body of humans or animals; and, any substance intended for use as a component in the above, including but not limited drugs, vitamins, oral rehydration salts, biologicals, and some in-vitro diagnostic reagent/test kits; but does not include devices or their components, parts, or accessories (if applicable).



Price	Total Price indicated in the Purchase Order (covering all Goods described in the Purchase Order, all Associated Services necessary to perform the Supplier's obligations pursuant to the Purchase Order, and any Related Services) together with the Prices of all Goods included in any option exercised pursuant to the Standard General Term and Conditions.
Price Schedule	An Annex incorporated under this BOA, that establishes additional contract provisions, service requirements, and fixed unit commodity prices for a set period of performance.
Purchase Order	The fixed-price contract that incorporates by reference or attachment the terms and conditions of this BOA and the applicable Annex. To be binding it must be executed by both Parties. It is also referred to as the Order.
Related Services	Services (if any) described and priced separately from the Delivered Goods as a Line item on the Purchase Order.
Shelf Life	Period from the Date of Manufacture to the Expiry Date, during which full compliance of the Goods with the manufacturer's standards is guaranteed.
Supplier	Legal entity with which this BOA is established, and to which separate future Purchase Orders that will incorporate by reference or attachment the required and applicable clauses agreed upon in the BOA may be awarded.
Unit Price	Price indicated on the Price Schedule and/or Purchase Order covering, as applicable, each item of (a) Delivered Goods, along with any Associated Services, or (b) Related Services.
USAID	United States Agency for International Development
USAID Contract	USAID Contract AID-OAA-I-15-00004 (as modified) with Chemonics International Inc.



## **TERMS AND CONDITIONS**

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### **Section 1. Background and Purpose**

The USAID Global Health Supply Chain Program – Procurement and Supply Management (GHSC-PSM) project is an official project of the United States Agency for International Development (USAID), Contract No.: AID-OAA-I-15-00004 implemented by Chemonics International and its consortium members. The purpose of GHSC-PSM is to ensure uninterrupted supplies of health commodities in support of USG-funded public health initiatives around the world.

The project provides direct procurement and supply chain management support to the President’s Emergency Plan for AIDS Relief (PEPFAR), the President’s Malaria Initiative (PMI), and Population and Reproductive Health. GHSC-PSM supports health programs through the supply of a wide range of health commodities, including contraceptives and condoms, essential medicines; and select commodities for HIV/AIDS, malaria, maternal and child health, and infectious diseases.

The primary purpose of this BOA is to establish the basic terms and conditions for the purchase of health commodities. This BOA is generally divided into two parts: (1) the master BOA that establishes terms and conditions across health commodity groups and (2) the Price Schedule Annex and/or Commodity Group Annex(es) (Annex), periodically negotiated under this BOA, that establish commodity group specific terms and conditions, Supplier qualification requirements, product details, pricing, and allocation methodologies.

Chemonics may issue a specific Purchase Order (Order)—on an as-needed basis— in accordance with the terms of this BOA and the applicable Annex. The Supplier shall furnish the commodities/services described in any Orders issued by Chemonics under this BOA and the applicable Annex. Chemonics is only obligated to pay for commodities/services ordered through Orders issued under this BOA and the applicable Annex and delivered by the Supplier in accordance with the terms and conditions of this BOA and the applicable Annex.

### **Section 2. Period of Agreement**

This BOA will be effective when this agreement is signed by Chemonics, as indicated by the date under Chemonics’ signature on the cover page. Chemonics will be the last Party to sign. The period of performance for the BOA will be from the effective date of the BOA until **November 27, 2023**. This BOA can be terminated at any time if either Party gives the other written notice of termination at least thirty (30) days in advance. If an Order has been placed by Chemonics, and the Order is pending delivery at the time the Supplier notifies Chemonics of its intent to terminate the BOA, the outstanding Order of commodities must be delivered to and accepted by Chemonics before the Supplier’s notification of termination can take effect, unless the Order is first terminated by Chemonics.

### **Section 3. Commodities**

During the period of this BOA, Chemonics may order and the Supplier may furnish and deliver health commodities authorized by USAID and USAID’s designated quality assurance contractor, Global Health Supply Chain Program - Quality Assurance (GHSC-QA), or other authorizing agent specified in the Annex, if applicable. Authorized items include, but are not limited to, the commodities listed in the Annex(es). Commodities offered in response to a Request for Quotes (RFQ), Request for Proposals (RFP) or other solicitation shall comply with the specifications and quality requirements included therein, including, but not limited to, shelf life, packaging, and documentation requirements.



An Annex with specific terms and conditions may be periodically negotiated under this BOA in response to an RFQ or RFP. An Annex negotiated hereunder shall be expressly incorporated into and made a part of this BOA and include, but not be limited to, additional contract provisions, firm fixed unit and/or ceiling prices, and agreed commodity details. Chemonics may allocate Orders for products listed and priced in accordance with the provisions set forth in that Annex.

#### **Section 4. Pricing**

Prices for the commodities and/or services will be determined competitively following an RFQ or RFP issued by Chemonics to all BOA holders, and/or openly to all possible suppliers in the marketplace. Chemonics at its sole discretion may add other pricing features in future RFQs to invite the most competitive and/or best-valued prices.

The Supplier certifies that the Price(s) in the BOA, Price Schedule and/or Orders issued hereunder represent the lowest price(s) that the Supplier currently sells the Goods under comparable terms and conditions to any of its customers. The Supplier agrees that if during the life of this BOA it sells the Goods to any customer for a lower price; it will promptly inform Chemonics and provide an Amendment to the BOA that such lower price applies to any pending or subsequent Orders hereunder.

For any Price Schedule Annex(es) incorporated herein, the Parties agree to the firm fixed unit and/or ceiling prices for the commodity sub-groups covered as detailed in the Annex. Orders will be placed in accordance with the BOA and Annex, as applicable.

#### **Section 5. Extent of Obligation**

This BOA is a written instrument of understanding only, and in no way obligates Chemonics to issue any Orders or make any payments under this BOA or the applicable Annex. Chemonics is obligated only to the extent of authorized Orders issued under this BOA and the applicable Annex.

#### **Section 6. Purchase Orders**

Chemonics will issue RFQs or RFPs to communicate its need and request competitive quotes from the Supplier subject to this BOA, which may result in an Order or negotiated prices and provisions governing future Orders. Orders may be placed in accordance with the provisions and fixed unit product prices agreed by the Parties in the Annex(es) which are incorporated as part of this BOA. Unless specified in an Annex, the Annex(es) do(es) not include volume or Order commitments under the BOA; funding and purchase commitments are only defined in an Order issued and accepted hereunder. At Chemonics' own discretion and when the needs arise, Chemonics may allocate an Order under an Annex requiring performance of the Supplier in accordance with all applicable provisions in the Annex and BOA.

Purchases may only be made by Chemonics via written Order acknowledged by authorized representatives of both Parties. The Order will include the BOA number and applicable Annex Number. Each individual Order will designate the types and quantities of commodities/services ordered, based on the per-unit pricing in any Annexes hereto, or Supplier quotation, as applicable.

An Order as agreed by both Parties is the only ordering form which will be recognized by Chemonics and will constitute the fixed-price subcontract that incorporates and is subject to the terms and conditions of this BOA and the Annex specified in the Order.



The Order will be payable entirely in the currency identified on the Order following delivery and acceptance. The Supplier shall deliver the deliverables set forth in each Order in accordance with the terms/conditions of this BOA, the applicable Annex, and the individual Order.

### **Section 7. Authorized Individuals and Administration Office**

Chemonics International Inc., or any of its global offices, affiliates, and/or projects, may issue Orders and/or receive commodities in the resulting Order(s) placed under the BOA and the applicable Annex.

The office for administration of this BOA and point of contact for agreement management is:

Mr. Ramesh Rajeswaran, (or his designee)  
GHSC-PSM Project  
251 18th Street South  
Suite 1200  
Arlington, VA 22202  
Tel: 202-558-5888  
Email: RRajeswaran@ghsc-psm.org

### **Section 8. Independent Supplier**

The Parties acknowledge that the relationship between them pursuant to this BOA, the Annex(es), and any resulting Order is that of independent contractors, and nothing contained herein shall be deemed to create a relationship of partners, joint venture, agent and principal, employer and employee, or any relationship other than that of independent contractors. At no time shall either Party make any commitments or incur any charges or expenses for or in the name of the other Party.

### **Section 9. Goods and Related Services**

- A. The Supplier shall deliver the Goods and the Services, if any, described in this BOA and as specified in the applicable Annex and any resulting Order, of the type, in the quantity, at the delivery date and at the price as indicated, in accordance with the stated BOA, the applicable Annex, and Order terms and conditions. Shipment delivery, including split or partial shipments, must be approved by Chemonics in writing. The quality of the Goods and Services shall conform in all respects to the requirements of this BOA, the applicable Annex, and any resulting Order (including, but not limited to, all required testing and warranties).
- B. All Goods (including, but not limited to, materials, parts, components, and sub-assemblies thereof) shall, unless otherwise expressly approved by Chemonics in writing, be new, and not used, remanufactured, refurbished or Government surplus; and shall be produced entirely from goods meeting all of the foregoing requirements.
- C. Unless otherwise expressly approved by Chemonics in writing (based on approval by the Government's Contracting Officer) —
  - (1) The origin of any of the Goods for which a specific "Origin" is indicated herein or any associated Order, if applicable, shall be as specified; and

- (2) The Goods (including the components thereof), services, sub-vendors or suppliers shall not be from Cuba, Iran, North Korea, Syria, or other countries or entities which may be subject to U.S. Government sanctions as per the OFAC list of sanctioned entities.

D. For any Pharmaceuticals being procured:

- (1) All Pharmaceuticals supplied shall be manufactured in accordance with Good Manufacturing Practice. Unless otherwise specifically stated in this BOA, the applicable Annex, or the Order, “Good Manufacturing Practice” shall be deemed to mean the standards and guidance issued by the U.S. Food and Drug Administration (FDA), including without limitation the Current Good Manufacturing Regulations for Finished Pharmaceuticals (“GMP”) and the related regulations in 21 CFR Parts 210 and 211. If a waiver is approved and a different Stringent Drug Regulatory Authority’s standards are eligible for use in lieu of the aforementioned FDA standard/guidance, the alternative authority shall be specified in the BOA, the applicable Annex, or the Order (or as otherwise expressly agreed in writing by Chemonics). A stringent regulatory authority (SRA) is a drug regulatory authority that closely resembles FDA in the standards utilized in its operations. Currently, countries that participate in the International Conference on Harmonization (ICH) are considered as stringent regulatory authorities.
- (2) If the Supplier is the manufacturer of Pharmaceuticals supplied under this BOA, as part of its compliance with the current GMP (or other applicable standards and guidance), the Supplier shall collect and retain representative samples of each lot or batch of Pharmaceuticals supplied in addition to the quantity listed in the Order. If the Supplier is not the Manufacturer, the Supplier shall ensure that the Manufacturer, as part of its compliance with the aforesaid standards or guidance, collects and retains representative samples of each lot or batch of Pharmaceuticals supplied. The Supplier shall also ensure that Chemonics and its designees if any are provided with reasonable access to the samples upon request.
- (3) The premises used for manufacturing the Pharmaceuticals shall hold a current manufacturing license issued by the relevant Ministry of Health or other cognizant national drug regulatory authority, and shall be open to visits from inspectors appointed by Chemonics.
- (4) In addition, and without prejudice to the above, the Pharmaceuticals shall comply with the standards of the current edition (or the latest edition in which they are included) of the United States Pharmacopoeia (USP); or, if applicable, with another acceptable pharmacopoeia standard, e.g. the European Pharmacopoeia (EP), the British Pharmacopoeia (BP), or the British Pharmaceutical Codex (BPC). Where the USP gives no definition of the Pharmaceuticals and no other standards are specified, the Pharmaceuticals shall be manufactured in accordance with tested “in-house” formulations so as to be suitable for human medicine.

E. If the Order is for Plasters, Liquid Extracts or Ointments, Goods supplied shall be modified, where necessary, to render them suitable for use in the Cooperating Country(ies), but the specified proportion of the active ingredients must, in all cases, be maintained.

F. All Goods with a shelf life (such as test kits), including all Pharmaceuticals, must be freshly manufactured, and thus have maximum possible shelf life. Unless otherwise required in the Order, Goods with a maximum possible shelf life of less than twenty-four (24) months shall have at least 85% of shelf life remaining when delivered. Goods with a maximum possible shelf life of more than twenty-four (24) months shall have at least twenty-four (24) months, or 85%, of shelf life remaining whichever



is longer, when delivered. No Goods will be accepted which do not comply with these requirements unless Chemonics has agreed in writing to different requirements, in which case the Goods must strictly comply with those modified requirements.

G. Notwithstanding any other provision of the BOA, Chemonics may:

- (1) Prior to shipment of the Goods and the initiation of performance of any Related Services, by written notice to the Supplier, cancel in its entirety, or reduce the quantity(ies) of, any individual item(s) of the Goods without charge to Chemonics; and/or
- (2) In the event that the USAID Contract with Chemonics is terminated by the Government in whole or in pertinent part prior to shipment to its delivery destination, return to the Supplier unused items or quantities of Delivered Goods.

H. If the BOA calls for performance of Related Services overseas by the Supplier's employees or consultants (collectively, "personnel"), the Supplier shall comply with the following requirements:

- (1) The Supplier shall notify Chemonics (sufficiently in advance to permit Chemonics to notify USAID and obtain its concurrence if needed) of any planned travel overseas by personnel in connection with performance of Related Services. Such notice shall include the number and names of the personnel participating, the proposed itinerary and logistics arrangements, and the Services to be provided, along with the information specified in AIDAR 752.7004, EMERGENCY LOCATOR INFORMATION.
- (2) The Supplier shall ensure that its personnel, while in a Cooperating Country, abide by all applicable laws of the Cooperating Country and political subdivisions thereof.
- (3) Other than work performed under the BOA for which personnel are assigned by the Supplier, the Supplier's personnel shall not engage, directly or indirectly, either in their own name or in the name or through the agency of another person, in any business, profession or occupation in the Cooperating Country, nor shall they make loans or investments to or in any business, profession or occupation in the Cooperating Country, without Chemonics' approval. This provision does not apply to personnel who are citizens or legal residents of the Cooperating Country.
- (4) The Supplier shall obtain (a) worker's compensation (Defense Base Act) insurance pursuant to FAR 52.228-3 and AIDAR 752.228-3, and (b) medical evacuation insurance for personnel travelling to a Cooperating Country in connection with this BOA.
- (5) Personnel travelling on the Supplier's behalf for performance of Related Services shall possess appropriate language skills, if any, stated in the BOA, and shall be physically fit in accordance with AIDAR 752.7033.
- (6) In performing Related Services, the Supplier shall comply with USAID guidance, if any, relating to branding/marketing of activities.
- (7) FAR 52.246-4 INSPECTION OF SERVICES – FIXED PRICE (AUG 1996) shall apply to Related Services.
- (8) All logistics support, visas, legal compliance matters and taxes in connection with its personnel overseas shall be the sole responsibility of the Supplier, as will all liability for the acts and omissions of the Supplier's personnel performing the Related Services.
- (9) Compensation for satisfactory performance of Related Services shall be paid upon completion thereof in compliance with the terms and conditions of the BOA, and solely in the form of the firm, fixed, all-inclusive prices.



- (10) Notwithstanding any other provisions of the BOA no additional compensation or reimbursement will be provided to the Supplier for complying with these requirements concerning provision of Related Services.

### **Section 10. Packing, Export Marking, Preparation for Shipment and Packaging**

- A. All Goods supplied under this BOA shall be packed and marked for export as required by the BOA, the applicable Annex, and resulting Order and by all applicable transportation regulations, carrier tariffs, US FDA/SRA regulations (if any), and sound commercial practice. Without limiting the generality of the foregoing, all Goods shall be properly prepared for export according to the best international packing standards suitable to prevent theft, loss, or damage and to withstand exposure to the elements, including extreme temperature and water, and rough handling during air, sea or land shipment.
- B. The Supplier shall be solely responsible for complying with all applicable laws and sound international practices, which includes having all relevant licenses in place at the Supplier's factory for the Goods and for shipping/loading in accordance with the applicable INCOTERM, for the packaging and labeling of the Goods (including, if applicable, hazardous materials safeguards).
- C. Packaging shall be prepared in accordance with the BOA, the applicable Annex, and resulting Order and to ensure that:
- (1) All tertiary, secondary, and primary (when applicable) packaging for Goods are properly labelled per Section D below and clearly identifies any special handling instructions. Temperature control category group requirements can be found in Section 13.C.3.
  - (2) Euro pallets (100x120 is preferable size, 80x120 is acceptable in consultation with Chemonics), heat treated. Other pallet types may be approved in consultation with and subject to prior written approval from Chemonics. In cases wherein the destination requires a specific pallet type/size, it will be specified on the relevant Order and the Supplier will provide the Goods using the specified pallet type/size.
  - (3) Pallet height not to exceed 1.25 m (incl. pallet) for Air freight. For Ocean freight, pallets may be double stacked if doing so will not compromise the integrity of the packaging or quality of the product. If the pallets are double stacked, then the height of each pallet should not exceed 1.25m and the combined height of the stacked pallets should not exceed 2.20m. Chemonics may provide a written request to exceed the pallet height restrictions on an Order by Order basis. Supplier requests to exceed pallet height restrictions may be accepted on an Order by Order basis upon Chemonics review and written approval.
  - (4) Partial cartons, including those with batch-end products require an extra label clearly marking the cartons as "Partial" or equivalent and the quantity of units included within.
  - (5) Like product and batches should be kept contiguous when loaded into containers and should not be separated. Corrugated separator sheets should be used between batches when multiple batches are packed on the same pallet.
  - (6) Special Packaging Requirements: Pallets must be shrink wrapped with continuous coverage on all sides and top to protect the goods from water damage during transit time.
  - (7) Packaging should clearly state whether or not pallets can be stacked.
- D. GHSC-PSM is implementing global standards for product identification, labeling and data exchange as detailed below. Please reference the [\*Global Standards Technical Implementation Guideline for Global Health Commodities\*](#) for definitions and information on how to implement this requirement, unless an exception is approved by Chemonics in accordance with these Guidelines.

- (1) *Identification*. GHSC-PSM requires that all global health commodities are identified as followed:
- (a) The Supplier must assign and provide GHSC-PSM with a Global Trade Item Number (GTIN) for each trade item level of the packaging hierarchy (e.g. pallet, case, inner box, each).
  - (b) The Supplier must assign and provide GHSC-PSM with a Global Location Number (GLN) for each contracting, invoicing, manufacturing, and shipping entity with which GHSC-PSM may transact.

- (2) *Labeling*. GHSC-PSM requires that pharmaceuticals, medical devices, sterile kits, and reagents are labeled as follows:

(a) **Pharmaceuticals**

(1) **Tertiary Packaging – Logistics Units**

- (i) The minimum GS1 identification keys and application identifiers (AIs) to be included in a GS1-128 barcode, with the applicable human readable interpretation (HRI) printed adjacent:

<b>Application Identifier</b>	<b>Requirement Date</b>
(00) Serial Shipping Container Code (SSCC)	As soon as possible (ASAP) but no later than (NLT) Jun 30, 2022

(2) **Tertiary Packaging – Trade Item**

- (i) The minimum GS1 identification keys and AIs to be included in a GS1-128 barcode or GS1 DataMatrix, with the applicable HRI printed adjacent:

**Homogenous Pack**

<b>Application Identifier</b>	<b>Requirement Date</b>
(01) Global Trade Item Number (GTIN)	ASAP but NLT Dec 30, 2018
(10) BATCH/LOT	ASAP but NLT Dec 30, 2018
(17) EXPIRATION DATE	ASAP but NLT Dec 30, 2018
(21) SERIAL NUMBER	ASAP but NLT Jun 30, 2022

**Mixed or Partial Pack**

<b>Application Identifier</b>	<b>Requirement Date</b>
(00) SSCC	ASAP but NLT Jun 30, 2022

- (ii) Within thirty (30) days of a request by Chemonics, the Supplier will make serial number data for Goods procured under any resulting Order in a mutually agreed upon format.

(3) **Secondary Packaging – Trade Item**

- (i) The minimum GS1 identification keys and AIs to be included in a GS1 DataMatrix, with the applicable HRI printed adjacent:

<b>Application Identifier</b>	<b>Requirement Date</b>
(01) GTIN	ASAP but NLT Jun 30, 2020
(10) BATCH/LOT	ASAP but NLT Jun 30, 2020



E. Product Master Data

Master data for all pharmaceuticals, medical devices, sterile kits, and reagents, including the GTIN and all relevant requested attribute data, must be provided to GHSC-PSM through the Global Data Synchronization Network (GDSN) as of 30 December 2019. To access the *GHSC-PSM Data Synchronization Implementation Guide* and *GHSC-PSM Attribute Guide*, please see <http://ghsupplychain.org/globalstandards>.

F. Transaction and Production Data

For Orders with INCOTERMS other than DAP or DDP, all transaction and production data must be provided to GHSC-PSM through the ARTMIS Logistics Management Information System (LMIS), when implemented, including but not limited to the SSCC, GTIN, batch/lot number, and expiration date. For Orders with INCOTERMS DAP or DDP, all transaction and production data must be provided to GHSC-PSM via the Procurement Specialist. Data presented on transaction documents – including but not limited to the packing list, commercial invoice, and advanced ship notice – must align with the identifiers used on the shipping label (i.e. once the Supplier has transitioned to using the GTIN as the primary identifier, this must be used on packing lists as well).

G. A complete itemized packing list shall be carried in a secure, durable clearly-marked “packing list” envelope affixed to the outside of each pallet, shipping container or box that represents a separate unit of the shipment used to deliver the Goods. Each packing list must show the specified Chemonics Order number (unless otherwise required by Chemonics in writing, a complete narrative description of the Goods, all applicable part numbers, and the corresponding line item number.

H. Damage resulting from improper packing, export marking and preparation for shipment shall be the liability of the Supplier and deducted from amounts due.

I. No extra charge shall be payable by Chemonics for export packaging, crating, boxing, handling, dunnage, drayage, storage, or any other action necessary to comply with the requirements of this clause or for any transfer to Chemonics nominated carrier unless specifically stated in the BOA, the applicable Annex or any resulting Order, or otherwise agreed to by Chemonics in writing.

J. In addition and without the prejudice to aforementioned paragraphs, the following further requirements shall apply to Pharmaceuticals, test kits and other medical products: packaging, packing and marking shall be in accordance with applicable FDA regulations and the Manufacturer’s current public sector packaging for overseas distribution. Packaging and packing must ensure the safety, efficacy and quality of the product and be appropriate for distribution in harsh climates under less than ideal transport and storage conditions.

K. In addition, the following further requirements shall apply only to Orders for the supply of Pharmaceuticals: the Supplier shall supply the Pharmaceuticals in closed pharmaceutical storage containers, i.e. bottles, tins, vials, ampoules, bubble pack, ensuring that the containers adequately protect the Pharmaceuticals while they are in transit, or stored in warehouses, or on pharmacy shelves under conditions expected to prevail in the Cooperating Country(ies). The Supplier shall mark each pharmaceutical storage container (or in the case of ampoules, the box containing them) with the following information, in English (unless otherwise specified in the Order):

- (1) the International Nonproprietary Name (INN) of the product;
- (2) the pharmacopeia standard, e.g. USP; EP, BP, or BPC monograph, if applicable;

- (3) the strength of the preparation, if applicable;
- (4) the name and location of the manufacturer;
- (5) the date (YYYY-MM-DD) the Goods were manufactured, if applicable;
- (6) the Expiry Date, if applicable;
- (7) any other marking specified in the Order.

If labels are used, these shall be affixed with adhesive suitable for conditions in the Cooperating Country(ies).

- L. Specific to Orders issued with funding from the U.S. President’s Malaria Initiative (PMI), the Supplier shall be responsible for ensuring that all export shipping packages, whether shipped from the United States or from any other source country, carry the official PMI logo as specified below and “NOT FOR RETAIL SALE” on three adjacent sides of the tertiary packaging.

- (1) Emblems will be affixed by metal plate, decal, stencil, label, tag, or other means, depending upon the type of commodity or export shipping package and the nature of the surface to be marked. The emblem on each export-shipping package will be affixed in a manner which assures that the emblem will remain legible until the package reaches the consignee. The size of an emblem will vary depending upon the size of the commodity and the size of the package or export-shipping carton. The emblem will, in every case, be large enough to be clearly visible at a reasonable distance.
- (2) Emblems will be obtained by the Manufacturer(s) at its expense in the quantity and type required. The Manufacturer(s) will be required to affix PMI emblems in accordance with the marking requirements stated above.



## **Section 11. International Commercial (INCO) Terms 2020**

The International Commercial Terms (INCOTERM 2020) is a universally recognized set of definitions of international trade terms. The preferred INCOTERM for all Orders and shipments is FCA. However, other delivery INCOTERMS, such as CIP, DAP and DDP, may be used by Chemonics. The INCOTERM applicable to the Order shall be indicated on the Order issued hereunder.

## **Section 12. Export and Transportation Clearances**

The Supplier’s responsibility in connection with export and transportation clearances depend on the applicable INCOTERM/delivery terms, and shall be as specified in the Order issued hereunder.

### **Section 13. Delivery and Delivery Coordination**

- A. The applicable INCOTERM for delivery shall be indicated in the Order issued hereunder.
- B. The Supplier shall notify Chemonics of the intended availability of Goods at least ten (10) working days prior to the GAD (Goods Available Date). This notification should take place using Chemonics' Booking Form or via the supplier portal in the Logistics Management Information System (when implemented), unless alternate notification method is agreed in writing by the Parties.
- C. The notice shall include the following:
  - (1) Shipment level information including but not limited to shipper/manufacturer addresses, booking contact, number/type of containers (sea), number/type of trucks (Land) and weight in kilograms (air) that is to ship. The shipper shall also advise on any special handling instructions. Shipment and corresponding booking requests may be split into multiple requests so that each booking does not exceed the following: Air-5000kgs; Sea-10 containers; Truck-1 truck.
  - (2) PSM Order-line level information including but not limited to PSM Order/line references, item description, quantity, number/type of packages, package dimensions/weights and batch information (quantity by batch number and expiry date).
  - (3) Notice of availability (booking) shall also include the following as soft copy attachments:
    - (a) a Commercial Invoice referencing PSM Order/item numbers as defined previously;
    - (b) a Packing List with items, weights and dimensions per pallet as well as a Detailed Packing List with aggregate quantities per item, weights and dimensions as well as shipping conditions applicable to the items (i.e. temperature control, special instructions around loading, or hazardous goods declarations) and all batch numbers and quantities. A Detailed Packing List template may be provided to the Supplier;
    - (c) for temperature control category groups, i.e. 1) Frozen (Minus 20 Celsius), 2) Cold Chain (2-8 Celsius), 3) temperature control of 15-25 Celsius, and 4) ambient, the Supplier shall provide a separate set of commercial documents. The Supplier shall guarantee Frozen (Minus 20 Celsius) and Cold Chain (2-8 Celsius) shipments for a minimum ninety-six (96) hours for each air shipment and shall provide temperature loggers for each and every Order that is Frozen (Minus 20 Celsius) and Cold Chain (2-8 Celsius). Unless specifically requested, the Supplier shall not deliver on Thursday through Sunday or during the destination country local holidays.
    - (d) The Supplier shall identify cargo with dangerous / hazardous characteristics and, if applicable, provide details around transportation limitations and packing requirements that suit the appropriate mode of transport. If air, this should be for passenger (PAX) aircraft as the base requirement except in the event the product quantity per package exceeds the allowable quantities and is only permitted to ship via cargo aircraft only (CAO). At this point, GHSC-PSM should be alerted for actions and or direction on next steps. The Safety Data Sheet (SDS) shall be provided for these commodities alongside the notice of availability. Any products with hazardous/dangerous characteristics shall be packaged / palletized separately so as not to impact the mode of shipment. Where applicable, suggestions should be offered to GHSC-PSM around packing and mode of transport. Combinations of dangerous goods should be packed in a fashion best suited to the correct mode of transport for the quantities or characteristics and to ensure that these are segregated as necessary on the shipping documentation, i.e. where flammable solids and flammable liquids are ordered together, these should be split and assigned new packing lists wherein acceptable quantities should be further aligned.

- (e) Please note that the use of dry ice as a refrigerant in Frozen (Minus 20 Celsius) and Cold Chain (2-8 Celsius) shipments does not in and of itself require a declaration of dangerous goods. A shipper's declaration of dangerous goods is only required if the dry ice is used as a refrigerant for other dangerous goods. Otherwise only an air waybill is required with the following information: Dry Ice or Carbon dioxide, solid, 9, UN 1845, number of packages and the net quantity of dry ice in each package.
- (f) if the Goods include pharmaceuticals, a Certificate of Analysis, or other certificate is required. The Certificate of Analysis shall be supplied in a form and content acceptable to Chemonics and signed by a qualified individual associated with the Supplier or a competent independent organization, confirming the compliance of each and every batch supplied with the Order's specifications and regulatory authority's Standards;
- (g) such other information and documents as are specified by Chemonics (such as a Legalized Certificate of Origin or a Certificate of Pharmaceutical Product), and as Chemonics may reasonably request from time to time.

The Supplier acknowledges that a delay in the provision of the aforementioned documents may result in delayed pick up by Chemonics' nominated freight forwarder.

- D. Upon receipt of a Notice of Availability following completion of any required Quality Assurance testing or verification—
- (1) Where the Order delivery term is FCA, within fifteen (15) working days after receipt of notice and unless destination requires extended processing, Chemonics shall endeavor to arrange for the Goods to be collected or give instructions to the Supplier for transfer of the Goods to the nominated carrier. For destinations that require extended processing, Notice of Availability must include all soft copy attachments needed to obtain necessary waivers for the destination. The Supplier will be bound by country specific timelines and documentation requirements as specified in the BOA, the applicable Annex, and the resulting Order. In some instances (e.g. lengthy sea shipments), Chemonics may secure necessary import duty and other waivers concurrently during outbound transit of Goods. The Supplier acknowledges that Chemonics will often be required to secure import duty waivers from the destination country prior to picking up Goods from the Supplier. In such instances, the Supplier agrees to hold Chemonics' Orders up to the number of days specified in the GHSC-PSM Destination Import Guidelines which will be provided with the BOA and may be updated periodically. The Supplier agrees that where pre-inspection is required by a destination country and/or QA testing is required on the product, the Supplier will reasonably make the outbound Goods available for such inspections at the Supplier's site. The Supplier must provide proper guidance and access to pick up Goods.
  - (2) For all other Order delivery terms, such as INCOTERM CIP, DAP or DPP, the Supplier shall not ship without final approval and instruction from Chemonics. Copies of the shipping documents must be provided in advance for Chemonics review and approval. If the BOA, the applicable Annex, and/or Order calls for pre-shipment QA testing and/or pre-shipment inspection by the destination country, the Supplier shall provide access to the products on their premises for pre-shipment inspection and load supervision where required by destination country. Chemonics shall promptly arrange for such testing, and shall issue an Authorization to Deliver promptly upon receipt of the results thereof for all Goods that pass.

Upon receipt of an Authorization to Deliver, the Supplier shall immediately proceed to complete delivery of the Goods in accordance with the BOA, the applicable Annex, and Order delivery term. The Supplier shall provide real-time visibility of shipment to Chemonics, to

include pick up date, departure date, arrival date, customs clearance date, and delivery date. All surface shipments shall be to designated INCOTERM location, and unless shipment is by air, shall utilize one or more exclusive use 20' or 40' ocean transport containers, unless otherwise approved.

- E. Where the Supplier is required to arrange shipment, shipments by sea shall be on an FCL (Full Container Load) basis, and via an American flag carrier, unless otherwise approved. Prior to such shipment, or immediately upon availability, the Supplier shall send the following original documents by express courier, and PDF copies of those documents by e-mail, to the Chemonics Contact identified in the Order:
- (1) Air Waybill, or rated ocean Bill of Lading;
  - (2) Insurance Certificate (if required by the Contract delivery term);
  - (3) Packing List;
  - (4) Commercial Invoice;
  - (5) Any other document included with the Notice of Availability; and
  - (6) Other documents as Chemonics may reasonably request from time to time.

The Air Waybill (for air shipment) or the Bill of Lading (for ocean shipment) shall be clean, on-board, marked "freight paid" issued by the vessel-owning common carrier, and on a through basis (covering all intermodal and/or inland transportation, if any, to destination). All air and ocean shipments managed by the Supplier must be insured. The Certificate of Insurance shall provide all risk marine cargo insurance on terms no less favorable than the Institute Cargo Clause (All Risks), including war risks and strike clauses. The amount of coverage shall be 110% of the delivered price of the Goods, and shall be from the Supplier's facility in the country of manufacture to the final destination. Except as otherwise authorized by Chemonics, the policy shall name Chemonics as the additional insured, and any loss proceeds shall be payable in United States Dollars.

- F. For the supply of Pharmaceuticals where the Supplier is not the Manufacturer, the following documents may be needed in addition:
- (1) Certificate of GMP (Good Manufacturing Practice) of Manufacturer of Pharmaceuticals Supplied.
  - (2) Certificate that Manufacturing Site of Pharmaceuticals supplied is approved by SRA (if applicable).
- G. The Supplier shall advise Chemonics of all information concerning the Goods that is pertinent to the transportation and in-country handling and storage (including, but not limited to, any hazardous material indications and any other special handling and storage requirements), and shall be solely responsible for the consequences of any failure to do so.
- H. Chemonics shall secure any necessary licenses, approvals, permits, and other authorizations for the required customs clearance, needed for the importation of the Goods into the country of destination. The Supplier shall provide all reasonable assistance toward performance of Chemonics' responsibilities. The Supplier shall be solely responsible for all costs and risks relating to payment of all duties, taxes, and other official charges assessed on exportation from the country of manufacture and shipment. Any import duties or other costs assessed by the government of the country of destination, as well as container demurrage/detention and comparable charges shall be payable by Chemonics', except for:



- (1) container demurrage/detention and comparable charges levied in those instances in which the Supplier fails to comply with the shipping document delivery schedule or has otherwise caused the delays giving rise to such demurrage/detention or comparable charges; and
  - (2) the costs of duties, taxes, and similar official import charges on replacement Goods, when required due to the Goods originally supplied by the Supplier having been defective.
- I. If delivery of the Goods is not completed by the required date, or if performance of any Services pursuant to the BOA, the applicable Annex, and Order is not completed by the due date (if any) specified, due to any default or delay of the Supplier (including without limitation any default by the Suppliers, sub-vendors or offerors), Chemonics shall be entitled to deduct from payment(s) otherwise due to the Supplier (in addition to liquidated damages, provided for below) any additional costs of sampling, testing, and inspection caused by such default or delay. Should such default or delay cause an inspection or testing firm to undertake additional inspections or tests, Chemonics shall be entitled, in addition and without prejudice to any other remedies available under or in connection with the BOA, the applicable Annex, and the Order to deduct the related costs, along with any additional sampling agent charges from any further payment(s) to the Supplier, or if such payment(s) remain available, to demand and receive a refund from the Supplier.
- J. Liquidated Damages: the Supplier acknowledges the urgent need for the Goods, as well as the difficulty of ascertaining at the time of contracting the precise nature and amount of actual damages that will be suffered in the event of delayed performance. In view of foregoing, if the Supplier fails to make the Goods available per the agreed upon GAD or a Notice of Availability is not duly issued for the entire quantity of Goods in a timely manner, in strict compliance with all specifications and other BOA, applicable Annex, and Order requirements, by the date(s) specified in the Order, Chemonics may, without prejudice and in addition to any other remedies under the Order (or otherwise available at law or in equity), deduct from any payment(s) due or to become due to the Supplier, under or in connection with this or any other agreement as liquidated damages of 1% of the Order value per week past the first week late, up to a maximum of 10% of the Order value. The Parties agree that this sum represents a reasonable estimate of the actual damages anticipated at the time of contracting, and confirm that this amount has been specifically negotiated and mutually agreed upon. Once the maximum deduction has been reached, Chemonics may, in addition and without prejudice to any other termination right set forth in the BOA, unilaterally terminate the Order for default. In the event of timely and compliant delivery of partial quantities, Chemonics may reduce the periodic or total deduction to the extent it deems appropriate, in its reasonable discretion. Notwithstanding the imposition of liquidated damages in accordance with this paragraph, the Supplier shall proceed with delivery and performance of its obligations pursuant to the Order unless otherwise instructed or approved by Chemonics.

#### **Section 14. Quality Assurance Testing, Inspection and Acceptance**

##### **For Laboratory Commodities and Consumables:**

- A. When requested, the Supplier shall coordinate with a third-party quality assurance (QA) contractor, either the USAID identified and funded GHSC-QA contractor (“GHSC-QA”) or a third-party identified by Chemonics (“GHSC-PSM QA”), during implementation of this BOA, the applicable Annex, and any resulting Order. The Supplier shall provide the required sample quantities provided for each relevant line on each Order placed. The required sample quantities are to be provided in addition to the quantities requested on each Order. Chemonics is not responsible for the payment of any products used for sampling or testing.

- B. The Supplier shall only deliver and tender for acceptance those Goods that strictly conform to the requirements specified in the BOA, the applicable Annex, and the Order.
- C. Without prejudice to the foregoing, FAR 52.246-2, INSPECTION OF SUPPLIES -- FIXED-PRICE (AUG 1996), and FAR 52.246-16, RESPONSIBILITY FOR SUPPLIES (APR 1984), shall apply to the Order with the following provisions applicable as determined by USAID, Chemonics, GHSC-QA and/or GHSC-PSM QA.
- C.1. Pre-Delivery Goods Inspection and Testing:** Chemonics, GHSC-QA, and/or GHSC-PSM QA may, by written notice to Supplier, require pre-delivery sampling, inspection and testing of the Goods including, without limitation, physical inspections of the production, warehousing and other facilities involved, the product packaging and labeling; inspection and review of manufacturing records, Certificates of Analysis or Origin, analytical reports and documentation; and product sampling and testing by an independent testing facility. In such cases, Supplier will cooperate fully with Chemonics, GHSC-QA, and/or GHSC-PSM QA, the Sampling Agent and the testing facility and take such steps and supply such information as may be reasonably needed in order to ensure timely and effective quality assurance. If such sampling, inspection, and testing takes place, only Goods that have successfully passed testing may be deemed to be acceptable for delivery.
- C.1.1. Chemonics shall notify Supplier in advance and in writing if such sampling and inspection of the Goods is required; Goods are to be sampled and inspected at an agreed location indicated in this BOA, the applicable Annex, or Orders issued thereunder.
- C.1.2. If any Goods inspection or sampling is required by USAID or GHSC-QA as indicated in these terms and conditions, Supplier shall provide all reasonable facilities for such sampling and inspection at no cost to Chemonics, GHSC-QA, and/or GHSC-PSM QA or their inspectors in the performance of their duties to complete sampling. If the shipping of samples is requested, GHSC-QA covers the shipping costs (but not the costs of the samples themselves). The Supplier shall ship the samples using GHSC-QA's DHL account number which will be provided upon request.
- C.1.3. Chemonics in collaboration with GHSC-QA and/or GHSC-PSM QA will use its best efforts to complete any required sampling and inspection of Goods as promptly as possible after the Goods are made available for inspection.
- C.1.4. Chemonics, GHSC-QA, and/or GHSC-PSM QA will notify the Supplier in writing of the names of any inspectors or inspection firms. It is understood that inspection or testing shall not in any way release the Supplier from any warranty or other obligations under this BOA, the applicable Annex, and any resulting Order.
- C.2. Post-Delivery Goods Inspection and Testing:** USAID or GHSC-QA may also require Chemonics, GHSC-QA, and/or GHSC-PSM QA to conduct post-delivery sampling, testing, and/or inspection of the Goods at any point in the chain of supply and distribution when it deems such action to be in the best interests of the Government. Supplier will fully cooperate with such measures as well. Copies of any international shipping documents for all commodities will be required to verify the source of the commodities. In the event that the commodities are not fully compliant, the Supplier shall be required to remedy any defects or faults prior to acceptance by Chemonics.

- C.2.1. Prompt removal and replacement or correction (as applicable), for purposes of FAR 52.246-2 (g) and (h) shall be deemed, unless otherwise subsequently agreed by Chemonics, to mean (10) business days after receiving notification of rejection of Goods or Services.
- D. **Documentation Requests:** Supplier shall provide Chemonics, GHSC-QA, and/or GHSC-PSM QA all information and documentation reasonably requested and shall render any other assistance reasonably requested, to enable Chemonics, GHSC-QA, and/or GHSC-PSM QA to:
- D.1. Obtain from any regulatory authority authorization to import or waiver.
  - D.2. Comply with any of its legal, regulatory and/or contractual obligations or any request by any regulatory authority; and
  - D.3. Determine whether the services have been performed in accordance with the Order.
- E. For commodity Orders, the Supplier will be required to store and maintain product/supplier eligibility QA documents (for example, Certificates of Conformity (COC), CE certificates, ISO documents) and lot disposition documentation (Certificate of Analysis, etc.) on site for a minimum of one year after shelf-life and make them available as requested within 48 hours and/or during a site audit.
- F. **Change Notification:** Supplier shall notify Chemonics, GHSC-QA via [GHSCQA@fhi360.org](mailto:GHSCQA@fhi360.org), and/or GHSC-PSM QA via [PSMQA@ghsc-psm.org](mailto:PSMQA@ghsc-psm.org) of any significant changes that may affect significantly the aspects of design and standards, quality, safety and effectiveness, and regulatory status of the eligible product, including changes of the manufacturing and testing methodology, software updates (when applicable) or compliance with current good manufacturing practices. Supplier shall coordinate significant changes with Chemonics, GHSC-QA via [GHSCQA@fhi360.org](mailto:GHSCQA@fhi360.org), and/or GHSC-PSM QA via [PSMQA@ghsc.org](mailto:PSMQA@ghsc.org) and provide information and documentation reasonably requested to document regulatory approvals when appropriate.
- G. **Audits:** Chemonics, GHSC-QA, and/or GHSC-PSM QA may conduct site audits on a routine basis to help ensure compliance with international standards when deemed necessary and will provide the Supplier with prior written notice of any such site audit; provided, however, that such routine audits shall be limited to one (1) per calendar year. For cause audits may be conducted at any time as deemed necessary and approved by USAID with written prior notice. Any such audit shall be conducted during normal business hours and will be conducted in a manner to avoid interference with the normal operation of the site that is the subject of the audit. Additionally, any systematic or isolated non-conformance or compliance gap that may directly or indirectly affect patient safety, product quality, product effectiveness, integrity, or where there is a data integrity, validity of data and/or an ethical violation shall be considered a significant finding under this BOA, the applicable Annex, and any Order issued hereunder. In the event that Supplier, Chemonics, GHSC-QA, and/or GHSC-PSM QA become aware of any issue that could meet the definition of “significant” and substantially affect data integrity, patient safety and/or product quality or effectiveness for commodities supplied under this BOA, the applicable Annex, and any resulting Order, Chemonics, GHSC-QA, and/or GHSC-PSM QA, shall be entitled to request additional information and perform audits.
- H. **Product Quality Incident Management:** In the event that Supplier becomes aware of any incident, issue or non-conformance that may reasonably be expected to directly or indirectly affect patient safety, product quality, or product effectiveness, integrity, or where there is a data integrity,



validity of data and/or an ethical violation, related to a commodity supplied hereunder, the incident will be reported to Chemonics, GHSC-QA via [GHSCQA@fhi360.org](mailto:GHSCQA@fhi360.org), and/or GHSC-PSM QA via [PSMQA@ghsc-psm.org](mailto:PSMQA@ghsc-psm.org). Supplier shall complete an investigation and issue a written report, approved by the designated quality personnel of the Supplier, within twenty (20) business days after the Supplier has been informed or becomes aware of the incident or non-conformance. Chemonics, GHSC-QA, and/or GHSC-PSM QA may work together with Supplier to resolve concerns related to commodities supplied hereunder. Chemonics, GHSC-QA, and/or GHSC-PSM QA reserve the right to review the investigation report related to commodities supplied hereunder.

- I. **Regulatory Inspections:** Supplier shall notify Chemonics, GHSC-QA, and/or GHSC-PSM QA in the event of a Regulatory Authority inspection (e.g., US Food and Drug Administration, European Medicines Agency or any local equivalent thereof) at the manufacturing sites for the products within three (3) business days of confirmation of the inspection dates. Supplier shall keep Chemonics, GHSC-QA, and/or GHSC-PSM QA apprised of the outcome of any inspection and shall provide a copy of any written report or comments, whether written or oral, issued by the Regulatory Authority as and to the extent such report or comments concerns the Goods supplied hereunder in connection with, or as a result of, the Regulatory Authority inspection within 5 days of Supplier's receipt. In all circumstances where a warning letter is issued by the Regulatory Authority, Supplier shall provide a copy within two (2) business days of such letter to Chemonics, GHSC-QA via [GHSCQA@fhi360.org](mailto:GHSCQA@fhi360.org), and/or GHSC-PSM QA via [PSMQA@ghsc-psm.org](mailto:PSMQA@ghsc-psm.org). Chemonics, GHSC-QA, and/or GHSC-PSM QA shall have the right to request to review any responses, whether written or oral, provided by the Supplier to the Regulatory Authority in response to inspection results if such responses concern the Goods supplied hereunder. The same is expected for recalls/market withdrawal, field safety notices, WHO notices of concern, etc.

## **Section 15. Title and Risk of Loss or Damage**

- A. The Supplier shall ensure that the title to Goods delivered and supplied hereunder shall pass directly to USAID upon acceptance pursuant to the Section on QA, Testing, Inspection and Acceptance above.
- B. Notwithstanding completion of delivery, the Supplier shall bear all risk of loss or damage to the Goods prior to acceptance, except to the extent that any loss or damage is due to Chemonics' fault, or occurs after delivery and not due to fault on the Supplier's part.

## **Section 16. Payment and Payment Terms**

- A. Chemonics will pay the total Order price as a lump sum, or in installments for agreed upon shipments, after the Supplier's delivery of the corresponding Goods and/or Related Services and Chemonics' designated agent's acceptance thereof, or as otherwise provided in the Order, according to the delivery schedule agreed by the Parties. Chemonics will pay the Supplier's invoice within forty-five (45) net days of receipt of a complete invoice and receipt of the corresponding evidence of delivery per the INCOTERM. The Supplier's submission must be in compliance with the Section labeled "Invoice Requirements" below.
- B. Payments for approved invoices will be made by check or via Electronic Funds Transfer (EFT) for US bank/financial institution accounts or Wire Transfer for non-US bank accounts. Payment will be sent to the Supplier's designated recipient account name, account number, and bank or financial institution as identified in the payment account forms required herein to establish a payment account with



Chemonics. Incomplete or incorrect payment account forms to establish a new account or update an existing account will delay payment. All costs and risks arising out of, relating to, or resulting from EFT or Wire Transfer shall be borne by the Supplier. The following account forms are required to establish or update a payment account:

- (1) All US based Suppliers are required to complete the Chemonics Electronic Funds Transfer Form and W9 Tax form to set up a payment account with Chemonics.
  - (2) The Suppliers with international banks are required to complete the Chemonics International Wire Transfer form, including the Domestic (US) Intermediary Bank section. Selecting a US intermediary bank facilitates an efficient transfer of funds and is the responsibility of the Supplier to provide.
- C. Payments will not be issued to third parties unless specifically authorized. Payments will only be issued to the account set up through the forms referenced above. Should the Supplier desire to change the account for payment, the Supplier shall submit a request to change the payment account on official letterhead signed by an authorized representative along with updated EFT or Wire Transfer Forms. Payments will be processed to the original authorized account until Chemonics confirms that the new account information has been approved and activated.
- D. All invoices, and documentation, will be submitted electronically to Chemonics International Inc./GHSC-PSM at [PSMinvoices@ghsc-psm.org](mailto:PSMinvoices@ghsc-psm.org) or as specified in the relevant Annex.

#### **Section 17. Invoice Requirements**

- A. Invoices shall only be submitted to Chemonics for Goods/Services that have been delivered in accordance with the terms stipulated in the BOA, the applicable Annex, and/or the Order and accepted by Chemonics or its agent. The official invoice must be submitted electronically as indicated in the section labeled “Payment and Payment Term” above.
- B. By submitting an invoice, the Supplier certifies that (i) the invoice has been prepared in accordance with the terms herein and any corresponding Order, and the sum claimed is proper and due and has not been claimed or paid in advance or before for the Goods/Services delivered, (ii) the quantities and prices specified are consistent with the BOA, the applicable Annex, and the resulting Order, (iii) any necessary approvals as may be needed dependent on the delivery terms of the BOA, the applicable Annex, and the resulting Order have been obtained, and (iv) appropriate refund to Chemonics will be made promptly upon request in the event of disallowance of any portion of the invoice pursuant to the terms of the BOA, the applicable Annex, and the resulting Order.
- C. To constitute a proper invoice, the invoice must include the following information and/or include attached documentation:
- (1) Authorized entity legal name, BOA, applicable Annex, and Order number, invoice date, and invoice number, product name/description of each type of Goods and Related Services included in the invoice, unit price, quantity, extended line item price and total price, Country of Origin (if applicable), final destination, consignee, payment terms, INCOTERM and INCOCITY (if applicable), mode of transportation (if applicable), and packing list.
  - (2) Packing lists will include the Order/contract number, exporter name/Supplier name, country of origin/port, destination, consignee, quantity (gross and net weight), description of Goods (batches, pallets, shippers, cartons, packages as applicable).
  - (3) Bank account information corresponding to the approved payment account established by the authorized Electronic Funds Transfer Authorization Form or International Wire Transfer Form.
  - (4) Such other documentation as may be requested by Chemonics in relation to the Goods and/or



Related Services.

(5) Documentation confirming delivery and receipt per the identified Order delivery INCOTERM:

Documents	INCOTERMS		Information Attributes
	EXW/FCA	CIP/CPT/ DDP	
Air Freight Shipping/Delivery Doc: Airway Bill (AWB)	X (Prepared for Chemonics)	X (Provided by Supplier)	Dimensions or Volume and Gross Weight, Airport Departure, Airport Destination, Shipper's Name, Consignee, Carrier Charges
Ocean Shipping/Delivery Doc: (BOL)			Dimensions or Volume and Gross Weight, Seaport Departure, Seaport Destination, Shipper's Name, Consignee, Carrier Charges
Delivery to Freight Forwarder: Freight Forwarders Certificate of Receipt (Note: for International Trucking only the Freight Forwarders Certificate of Receipt is provided)	X (Supplier collects from Designated Freight Forwarder and Provides)	X (Provided by Supplier)	Volume and Gross/Net Weight, Consignee, Shipper's Name, Invoice #, PO #, Description of Goods, Packaging Details, destination
End Recipient Goods Receipt Notice or Proof of Delivery receipt	N/A	X (Provided by Supplier)	Volume and Gross/Net Weight, Consignee, Shipper's Name, Invoice #, PO #, Description of Goods, Packaging Details, destination

D. Invoices determined to be proper will be paid by Chemonics in accordance with the section labeled “Payment and Payment Term” above and the terms of the BOA, the applicable Annex, and the Order. Invoices determined not to be proper due to the existence of deficiencies will be rejected and the Supplier promptly notified, generally within ten (10) business days of submission, with deficiencies noted for correction. In the event that an invoice is submitted, which is partially proper, Chemonics may, in its sole discretion, either reject the entire invoice for correction or make payment of the proper portion and return the portion deemed not to be proper.

**Section 18. Cooperating Country Fees, Taxes, and Duties**

This BOA is entered into by Chemonics on behalf of the GHSC-PSM Project, an official project of the Government of the United States in Cooperating Country(ies). As such, the BOA, applicable Annex, and resulting Orders are free and exempt from any taxes, VAT, tariffs, duties, or other levies imposed by the laws in effect in the Cooperating Country(ies). The Supplier shall not pay any host country taxes, VAT, tariffs, duties, levies, etc. from which this USAID program is exempt. In the event that any exempt charges are paid by the Supplier, they will not be reimbursed to the Supplier by Chemonics unless approved in advance in writing by Chemonics. The Supplier shall immediately notify Chemonics if any such taxes are assessed against the Supplier or its subcontractors/suppliers at any tier.

The Supplier is responsible for payment of all applicable taxes, as prescribed under the applicable laws, associated with wages/salaries/compensation for services rendered by individuals employed by the Supplier and who are directed to work as required under this BOA. The Supplier is liable for payment of all applicable taxes associated with revenues (profit), and other such taxes, fees, or dues for which the Supplier is normally responsible as a result of operating its business.

## **Section 19. Set-Off Clause**

Chemonics reserves the right of set-off against amounts payable to the Supplier under the BOA or any other agreement in the amount of any claim or refunds Chemonics may have against the Supplier.

## **Section 20. Warranties**

- A. All Goods delivered and Services rendered hereunder shall be covered by the Manufacturer's standard international warranty in favor of Chemonics and the counterpart identified in this BOA, the applicable Annex, and any resulting Order. At the time that any Goods supplied under the Order are transferred to the counterpart identified in the Order, or another entity within the Cooperating Country(ies), all rights to warranty support and service provided to Chemonics under this BOA, the applicable Annex, and the Order shall be transferred with the commodity(ies) to that entity's end-user. The Supplier shall continue to honor all warranty support and services for the duration of the warranty period.
- B. In addition to Paragraph A above, the Supplier warrants that the Goods and Services delivered and rendered hereunder are merchantable and fit for use for the particular purpose described in this BOA, the applicable Annex, and any resulting Order (or, if no such purpose is specifically described, for the purposes for which the Goods or Services, as applicable, are ordinarily used).
- C. The Supplier also hereby expressly warrants that all Goods (including without limitation their parts) and Services supplied, as applicable:
- (1) conform to the BOA, the applicable Annex, and the Order requirements (including without limitation the description in the Order and the Specifications), as well as, if one or more specific Cooperating Countries is mentioned in the solicitation or the BOA, the applicable Annex, or the Order, the requirements of that Cooperating Country and any other applicable regulatory agencies' requirements, and are free of defects in design;
  - (2) are free of latent defects (as used herein, defects that meet the following criteria: (a) such defects are not apparent to either Party during customary manufacturing or quality testing and/or inspection; and (b) such defects result solely from defective material, workmanship, or design and are not caused by misuse or misapplication of the Goods);
  - (3) will, to the extent found to be in breach of any warranty specified in the BOA, the applicable Annex, or the resulting Order, be removed, and repaired or replaced, covered by new warranties identical to those that applied to the originally supplied Goods and Services, extending for the longer of [a] the remainder of the original warranty period, or [b] a new warranty period;
  - (4) ensure that all spares and replacement parts are the same as the original spares and parts unless formally replaced by an improved and Chemonics-approved technical equivalent; and
  - (5) are covered by intellectual property licenses, patents, permissions, or rights which will not infringe the intellectual property rights of any third person, and which, being granted to Chemonics and the Government pursuant to this BOA, the applicable Annex, or any resulting Order, will be adequate to ensure that they may freely utilize the licenses, permissions and rights free and clear of any claim, encumbrance, lien or interest of any other person or entity, and in all other respects without disturbance or impediment.
- D. Unless otherwise approved in writing by Chemonics, the period of all warranties set forth in this Section or in any other provision of the BOA shall be no less than twelve (12) months from the date of delivery of possession of the Goods, or for Goods with a shelf-life (e.g. pharmaceuticals), the warranty period



shall be no less than the minimum shelf-life, as required under Section 9 “Goods and Related Services” of this BOA.

- E. If any Goods or Services supplied hereunder are defective or otherwise do not meet the warranties specified herein or otherwise applicable at any time during the warranty period, Chemonics may, at its option: (1) reject the affected item(s) and require a full refund or credit; (2) reject the affected item(s) and require prompt correction or replacement (freight prepaid) at the Supplier's sole expense; (3) retain it/them at an equitably adjusted price; or (4) require the Supplier to provide, if available, corrections in the form of field change order kits (including components, instructions and other necessary materials) from the Supplier so that Chemonics or its designee may make necessary changes or repairs. Repaired or corrected items shall be subject to the same warranties as if they were new. While returned item(s) are in the Supplier's possession and while in transit during return to the Supplier and reshipment to or as directed by Chemonics, all risks and costs of loss, destruction or damage shall be for the Supplier's account.
- F. Chemonics shall submit warranty claims to the Supplier within a reasonable time after discovery of any breach, indicating the nature and date of the claim.
- G. The Supplier shall promptly correct any problem reported by the Government and/or Chemonics by making necessary changes in the Goods or their manufacturing processes so that further Goods to be delivered to the Government and/or Chemonics shall be as warranted herein. If the Supplier becomes aware of any non-conformance to any warranty relating to the Delivered Goods, the Supplier shall promptly notify Chemonics thereof in writing.
- H. Chemonics shall have the right, at any time and from time to time, to stop further deliveries of Goods from the Supplier that do not conform to the warranties and other requirements of the BOA, the applicable Annex, and the Order, and in such event Chemonics shall advise the Supplier of Chemonics' best identification and assessment of the problems. Further deliveries of Goods shall not be made to Chemonics until and unless the Supplier has corrected the specified areas of nonconformance in the Goods, or Chemonics authorizes in writing the shipment of such Goods pending the Supplier's correction. Chemonics' actions pursuant to this Paragraph shall not be deemed to constitute a change order, and the Supplier shall not be entitled to any compensation due to the delays (if any) associated with or resulting from these actions.

## **Section 21. Announcements, Recalls and Counterfeiting Notices**

- A. The Supplier shall promptly provide Chemonics with any bulletins, safety notices and recall notices etc. issued by the Supplier (or, if the Supplier is not the manufacturer, by the Manufacturer) either directly or via the Manufacturer's local agent, if any.
- B. The Supplier shall promptly provide Chemonics with written notice (including all pertinent particulars) regarding instances that may come to its attention by whatever means of possible counterfeiting, piracy, or unauthorized sales by third parties of diluted, adulterated, impure, misbranded, mislabeled, unsafe, ineffective, inefficacious, or otherwise non-standard items of the same type and brand as the Goods supplied in the Cooperating Country(ies).
- C. Notwithstanding any other provision in the BOA or any other agreement between the Parties, Chemonics may disclose this information to appropriate authorities of the U.S. Government or the Cooperating Country governments, as well as others, as deemed necessary in Chemonics' sole





discretion to perform the USAID Contract, comply with its obligations under applicable law, or otherwise. The obligations under this Section shall continue to apply until the end of the warranty period of all Goods furnished by the Supplier pursuant to the BOA, the applicable Annex, and the Order.

- D. The Supplier will provide Chemonics or its QA designee access, upon request, to information, and any documentation related to product quality complaints, investigations conducted by the manufacturer, or any medical adverse event reports, and/or trends that are directly related to the supplied product.

## **Section 22. Suppliers Who Are Not the Manufacturers of the Goods**

The Suppliers who are not also the Manufacturers of the Goods being supplied shall fully comply with the requirements of the BOA themselves. In addition, they shall also be responsible for requiring the actual Manufacturers to comply with the extent specified in the BOA or otherwise as necessary to ensure the Suppliers' own compliance.

## **Section 23. Governing Language**

The BOA, Annex(es), and Orders are executed in the English language, which shall be the binding and controlling language for all matters relating to the meaning and/or interpretation of the BOA, the Annex(es), and the Orders.

## **Section 24. Authorized Geographic Code**

The authorized USAID geographic code for this BOA, the applicable Annex, and the Orders issued hereunder is USAID Geographic Code 935, unless otherwise specified in writing by Chemonics, in accordance with the United States Code of Federal Regulations (CFR), 22 CFR §228, available at: <https://www.gpo.gov/fdsys/pkg/CFR-2015-title22-vol1/pdf/CFR-2015-title22-vol1-part228.pdf>.

No commodities or related services may be supplied under this BOA that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, and Syria. Related services include incidental services pertaining to any/all aspects of this work to be performed under a resulting Order (including transportation, fuel, lodging, meals, and communications expenses).

## **Section 25. Restrictions on Certain Foreign Purchases (FAR 52.225-13)**

- A. Except as authorized by the Department of Treasury's Office of Foreign Assets Control (OFAC), the Supplier shall not acquire for its use in the performance of this BOA, the applicable Annex, and the Orders issued hereunder, any supplies or services if any proclamation, U.S. Executive Order, U.S. statute, or OFAC's implementing regulations (31 CFR Chapter V), would prohibit such a transaction by a U.S. person, as defined by law.
- B. Except as authorized by OFAC, most transactions involving Cuba, Iran, Syria, and North Korea are prohibited, including importing/exporting to/from the United States, engaging in financial transactions, or facilitating any prohibited transactions by third parties. Lists of entities and individuals subject to economic sanctions – which are updated routinely - are included in OFAC's List of Specially Designated Nationals and Blocked Persons at <http://www.treas.gov/offices/enforcement/ofac/sdn>. It is



the Supplier's responsibility to remain informed as to sanctioned parties and to ensure compliance with all relevant U.S. sanctions and trade restrictions. More information about these restrictions, as well as updates, is available in the OFAC's regulations at 31 CFR Chapter V and/or on OFAC's website at <http://www.treas.gov/offices/enforcement/ofac>.

- C. The Supplier shall insert this Section, including this Paragraph C, in all subcontracts and sub awards issued under the BOA.

## **Section 26. Compliance with U.S. Export Laws**

The Supplier warrants and agrees to comply with all U.S. export laws and regulations and other applicable U.S. law and regulations, including but not limited to: (i) the Arms Export Control Act (AECA), 22 U.S.C. 2778 and 2779; (ii) Trading with the Enemy Act (TWEA), 50 U.S.C. App. §§ 1-44; (iii) International Traffic in Arms Regulations (ITAR), 22 C.F.R. Parts 120-130.; (iv) Export Administration Act (EAA) of 1979 and the Export Administration Regulations (EAR) 15 C.F.R. Parts 730-774, (including the EAR anti-boycott provision); (v) the International Emergency Economic Powers Act (IEEPA), 50 U.S.C. 1701-1706 and Executive Orders of the President under IEEPA, 50 U.S.C. app. §§ 2401-2420; (vi) Office of Foreign Asset Controls (OFAC) Regulations, 31 C.F.R. Parts 500-598; and (vii) other applicable U.S. laws and regulations.

As required, subject to Chemonics' prior approval for all exports or imports under the BOA, the Supplier shall determine any export license, reporting, filing or other requirements, obtain any export license or other official authorization, and carry out any customs formalities for the export of Goods or Services. The Supplier agrees to cooperate in providing any reports, authorizations, or other documentation related to export compliance requested by Chemonics. The Supplier agrees to indemnify, hold harmless and defend Chemonics for any losses, liabilities and claims, including as penalties or fines as a result of any regulatory action taken against Chemonics as a result of the Supplier's non-compliance with this provision.

## **Section 27. Compliance with U.S. Anti-Corruption Regulations**

The Supplier represents and warrants that it shall comply fully with the anti-bribery provisions of the U.S. Foreign Corrupt Practices Act, as amended ("FCPA"), as well as the a) UN Convention against Corruption (UNCAC), b) OECD Convention on the Bribery of Foreign Public Officials (OECD Convention); and c) any other applicable local anti-corruption laws, rules, and regulations if any part of the BOA, the applicable Annex, and the Order will be performed outside of the United States of America. Specifically, the Supplier understands and agrees that it shall be unlawful for the Supplier and/or any officer, director, employee or agent of the Supplier to make any kind of offer, payment, promise to pay, or authorization of the payment of any money, or offer, gift, promise to give, or authorization of the giving of anything of value to:

- (1) *any foreign official* (or foreign political party) for purposes of either influencing any act or decision of such foreign official in his official capacity, or inducing such foreign official to do or omit to do any act in violation of the lawful duty of such official, or securing any improper advantage, or inducing such foreign official to use his influence with a foreign government, or instrumentality thereof, to affect or influence any act or decision of such government or instrumentality in order to assist such person in obtaining or retaining business for or with, or directing business to any person; or
- (2) *any person*, while knowing that all or a portion of such money or thing of value will be offered, given, or promised, directly or indirectly, to any foreign official (or foreign political party), or to any candidate for foreign political office, for any of the prohibited purposes described above.



For purposes of the BOA, the applicable Annex, and any resulting Orders "foreign official" means any appointed, elected, or honorary official or employee of a) a foreign government (or if an Order is to be performed outside the United States that of the Host Country) or political party, or b) of a public international organization, or any person acting in an official capacity for or on behalf of any such government or department, agency, or instrumentality, or for or on behalf of any such public international organization (e.g., the UN, DFID, or WHO, or the World Bank).

For purposes of this Section, the "government" includes any agency, department, embassy, or other governmental entity, and any company or other entity owned or controlled by the government.

## **Section 28. Privity of Contract, Publicity, and Communication with Other Third Parties**

A. The Supplier shall not communicate with Chemonics' client in connection with this BOA, the applicable Annex, or any resulting Order, except as expressly permitted, in writing, by Chemonics. Any Supplier news release, public announcement, advertisement or publicity concerning this BOA, the applicable Annex, or any resulting Order or the USAID Contract will be subject to prior written approval of Chemonics. The Supplier shall not disclose any information relating to this BOA, the applicable Annex, or any resulting Order to any person not authorized by Chemonics or the Government to receive it.

All approvals required from USAID shall be obtained through Chemonics.

This provision does not prohibit the Supplier from communicating with the client with respect to:

- (1) matters the Supplier is required by law to communicate to the U.S. Government;
  - (2) any ethics or anti-corruption matter;
  - (3) any matter for which the BOA, including a FAR or AIDAR clause that is included in the BOA, provides for direct communication by the Supplier to the U.S. Government; or
  - (4) if the Supplier is a U.S. small business concern, any material matter pertaining to payment or utilization.
- B. The Supplier (or any entity it subcontracts with) shall not use the USAID, PEPFAR, or President's Malaria Initiative logo or the GHSC-PSM Project name in any public communications, including but not limited to press releases or corporate marketing materials, without express written consent from the GHSC-PSM Knowledge Management and Communications Manager, or his/her designee. Any authorized use of the USAID logo or GHSC-PSM project name must be in accordance with the approved GHSC-PSM Branding and Marking Plan.

## **Section 29. Supplier Employee Whistleblower Rights**

The Supplier and the Supplier's employees working on this BOA, the applicable Annex, and the Orders issued hereunder will be subject to the whistleblower rights and remedies in the pilot program on Contractor employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L.112-239) and FAR 3.908.

As required by the regulations, the Supplier shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in section 3.908 of the Federal Acquisition Regulation.



If lower-tier contracting is authorized in this BOA, the applicable Annex, or any resulting Orders, the Supplier shall insert the substance of this clause in all contracts over the simplified acquisition threshold.

### **Section 30. Gratuities and Anti-Kickback**

- A. The Supplier shall not offer or give a kickback or gratuity (in the form of entertainment, gifts, or otherwise) for the purpose of obtaining or rewarding favorable treatment as a Chemonics supplier.
- B. By accepting the BOA, the applicable Annex, and any Order issued hereunder, the Supplier certifies and represents that it has not made or solicited and will not make or solicit kickbacks in violation of FAR 52.203-7 or the Anti-Kickback Act of 1986 (41 USC 51-58), both of which are incorporated herein by this specific reference, except that paragraph (c)(1) of FAR 52.203-7 shall not apply.
- C. When the Supplier has reasonable grounds to believe that a violation described in Paragraph B of this provision may have occurred, the Supplier shall promptly report in writing the possible violation. Such reports shall be made to Chemonics, who shall forward the report to the USAID Inspector General for investigation, as required.
- D. The Supplier agrees to cooperate fully with any United States Government agency investigating a possible violation described in Paragraph B of this Section.
- E. Chemonics may offset the amount of the kickback against any monies owed by Chemonics under the BOA, the applicable Annex, and the Orders issued hereunder or order the monies withheld from future payments due the Supplier.
- F. The Supplier agrees to include the substance of this Section in any contract it may issue under the BOA, the applicable Annex, or Orders issued hereunder.

### **Section 31. Terrorist Financing Prohibition**

The Supplier (including its employees, consultants and agents) by entering into this BOA, the applicable Annex, and any resulting Order certifies that it does not engage, support or finance individuals and/or organizations associated with terrorism. The Supplier is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. A list of entities and individuals subject to restrictions, prohibitions and sanctions can be found at the web site of the Department of Treasury's Office of Foreign Assets Control (OFAC), at <http://treasury.gov/ofac>. It is the legal responsibility of the Supplier to ensure compliance with the Executive Order 13224 and other U.S. laws prohibiting terrorist financing. This provision must be included in all subcontracts or sub awards issued under the BOA, the applicable Annex, and any resulting Orders issued hereunder.

### **Section 32. Protecting Chemonics' Interests When the Supplier is Named on Suspected Terrorists or Blocked Individuals Lists, Ineligible to Receive USAID Funding, or Suspended, Debarred or Excluded from Receiving Federal Funds**

In addition to any other rights provided under this BOA, the applicable Annex, and any resulting Order, it is further understood and agreed that Chemonics shall be at liberty to terminate this BOA, the applicable Annex, and any resulting Orders immediately at any time following any of the following conditions:



- (1) the Supplier is named on any list of suspected terrorists or blocked individuals maintained by the U.S. Government, including but not limited to (a) the Annex to Executive Order No. 13224 (2001) (Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism), or (b) the List of Specially Designated Nationals and Blocked persons maintained by the Office of Foreign Assets Control of the U.S. Department of the Treasury;
- (2) USAID determines that the Supplier is ineligible to receive USAID funding pursuant to U.S. laws and regulations; or
- (3) the Supplier is identified on the U.S. Government's Excluded Party List System, or successor listing, as being suspended, debarred, or excluded from receiving federal awards or assistance.

Notwithstanding any other provision of this BOA, the applicable Annex, and any resulting Orders, upon such termination the Supplier shall have no right to receive any further payments. This applies to the Supplier and the Supplier's suppliers as well.

### **Section 33. Business Ethics and Compliance with Applicable Laws and Standards**

- A. The Supplier shall undertake to perform the services hereunder in accordance with the highest standards of professional and ethical competence and integrity in the Supplier's industry and to ensure that the Supplier's employees assigned to perform any services under the BOA, the applicable Annex, and any resulting Order will conduct themselves in a manner consistent therewith.
  - (1) The Supplier shall exercise due diligence to prevent and detect criminal conduct and otherwise promote an organizational culture that encourages ethical conduct and a commitment to compliance with law.
  - (2) The Supplier shall timely disclose, in writing, to Chemonics and the USAID Office of the Inspector General (OIG), whenever, in connection with this BOA, the applicable Annex, or any Order issued hereunder, if applicable, the Supplier has credible evidence that a principal, employee, agent, or subcontractor of the Supplier has committed a violation of the provisions against fraud, conflict of interest, bribery or gratuity, or false claims found in this BOA, the applicable Annex, or any resulting Orders.
  - (3) The Supplier shall refer to FAR 52.203-13 Contractor Code of Business Ethics and Conduct incorporated by reference herein for applicability of additional requirements.
- B. The Supplier shall perform all work, and comply in all respects, with applicable laws, ordinances, codes, regulations, and other authoritative rules of the United States and its political subdivisions and with the standards of relevant licensing boards and professional associations. The Supplier shall also comply with the applicable USAID regulations governing this BOA, which are incorporated by reference into this BOA, the applicable Annex, and any resulting Orders.
- C. This BOA, the applicable Annex, and any resulting Order shall be governed and construed under the laws of the District of Columbia, except that the BOA, applicable Annex, and Order provisions and requirements that are based on government contract laws, regulations, or Federal Acquisition Regulation clauses shall be construed in accordance with the federal common law of Government Contracts as represented by decisions of the Federal Courts, and the Armed Services and Civilian Boards of Contract Appeals.

### **Section 34. Indemnity**

- A. The Supplier shall fully indemnify, hold harmless and defend Chemonics and its directors, officers, employees, agents (as well as the Government), stockholders and Affiliates (collectively, Indemnified

Parties) from and against all claims, actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs and expenses (including without limitation reasonable attorney's fees and costs), whether or not involving a third party claim, which arise out of, relate to or result from acts, errors or omissions of the Supplier in performance of this BOA, the applicable Annex, and any resulting Orders.

- B. The Supplier shall defend and settle at its sole expense all suits or proceedings arising out of the foregoing, provided that the Supplier has notice or is given prompt written notice of such claim or suit and, further, that the Supplier shall be given necessary information, reasonable assistance and the authority to defend such claim or suit. The Supplier shall not settle, compromise or discharge any pending or threatened suit, claim or litigation, arising out of, based upon, or in any way related to the subject matter of this BOA, the applicable Annex, or any resulting Order and to which Chemonics is or may reasonably be expected to be a Party, unless and until the Supplier has obtained a written agreement, approved by Chemonics (which shall not be unreasonably withheld) and executed by each Party to such proposed settlement, compromise or discharge, releasing Chemonics from any and all liability.
- C. If any of the Goods or Services provided by the Supplier hereunder, including without limitation software and all forms of written materials, become the subject of a claim of infringement or violation of a third party's intellectual property, privacy and/or proprietary rights, the Supplier shall, at its own expense, use its best efforts—
  - (1) to procure for Chemonics the right to continue use and, if authorized under this BOA, distribution of the infringing Goods or Services or,
  - (2) to modify the Goods or Services to make them non-infringing, or to replace them with equivalent, non-infringing counterparts.If none of the above-mentioned can be successfully implemented, then the Supplier shall refund to Chemonics all monies paid to the Supplier for the infringing Goods and Services.

### **Section 35. Intellectual Property Rights**

- A. The Supplier warrants that the work performed or delivered under this BOA, the applicable Annex, and the Orders issued hereunder will not infringe or otherwise violate the intellectual property rights of any third party in the United States or any foreign country. Except to the extent that the U.S. Government assumes liability therefore, the Supplier shall defend, indemnify, and hold harmless Chemonics and its clients from and against any claims, damages, losses, costs, and expenses, including reasonable attorneys' fees, arising out of any action by a third party that is based upon a claim that the Work performed or delivered under this BOA, the applicable Annex, and any resulting Order infringes or otherwise violates the intellectual property rights of any person or entity. This indemnity and hold harmless shall not be considered an allowable cost under any provisions of this BOA, the applicable Annex, or any resulting Order except with regard to allowable insurance costs.
- B. The Supplier's obligation to defend, indemnify, and hold harmless Chemonics and its customers under Paragraph A above shall not apply to the extent FAR 52.227-1 "Authorization and Consent" applies to Chemonics' Prime Contract for infringement of a U.S. patent and Chemonics and its clients are not subject to any actions for claims, damages, losses, costs, and expenses, including reasonable attorneys' fees by a third party.
- C. In addition to any other allocation of rights in data and inventions set forth in this BOA, the Supplier agrees that Chemonics, in the performance of its prime or higher tier contract obligations (including

obligations of follow-on contracts or contracts for subsequent phases of the same program), shall have under this BOA, the applicable Annex, and any resulting Order an unlimited, irrevocable, paid-up, royalty-free right to make, have made, sell, offer for sale, use, execute, reproduce, display, perform, distribute (internally or externally) copies of, and prepare derivative works, and authorize others to do any, some or all of the foregoing, any and all, inventions, discoveries, improvements, mask works and patents as well as any and all data, copyrights, reports, and works of authorship, conceived, developed, generated or delivered in performance of this BOA.

- D. The tangible medium storing all reports, memoranda or other materials in written form including machine readable form, prepared by the Supplier and furnished to Chemonics pursuant to the BOA, the applicable Annex, and Order shall become the sole property of Chemonics.

### **Section 36. Modifications**

Modifications to the terms and conditions of this BOA, including any modification to the scope of work, may only be made by written agreement between authorized personnel of both Parties. Each Party shall give due notice and consideration to any proposals for modification made by the other Party.

### **Section 37. Option for Increased Quantity**

Chemonics may increase the Goods and/or Related Services called for by the quantity and at the unit price(s) specified. Chemonics may exercise this additional option by providing written notice to the Supplier within the period of performance stipulated in the BOA, the applicable Annex, and Order, if applicable. Delivery of the additional Goods or performance of the additional Related Services, as applicable, shall be subject to the terms and conditions of the BOA, except as the Parties may otherwise agree in writing.

### **Section 38. Assignment and Delegation**

This BOA, the applicable Annex, and resulting Orders may not be assigned or delegated, in whole or in part, by the Supplier without the written consent of Chemonics. Absent such written consent, any assignment is void. Chemonics reserves the unilateral right to assign the BOA, the applicable Annex, and any resulting Orders and any or all rights, obligations and claims there under or relating thereto, to USAID or to an alternate procurement services contractor if so designated by USAID, at any time or from time to time during the Period of Performance, without the Supplier's consent but with written notice to the Supplier.

### **Section 39. Disputes**

- A. *Disputes Based on Client Actions.*

- (1) Any decision of the Government under the Prime Contract, if binding on Chemonics, shall also bind the Supplier to the extent that it relates to this BOA, provided that Chemonics shall have promptly notified the Supplier of such decision and, if requested by the Supplier, shall have brought suit or filed claim, as appropriate against the Government, or, in alternative, agreed to sponsor the Supplier's suit or claim. A final judgment in any such suit or final disposition of such claim shall be conclusive upon the Supplier.

- (2) For any action brought, or sponsored, by Chemonics on behalf of the Supplier pursuant to this clause, the Supplier agrees to indemnify and hold Chemonics harmless from all costs and expenses incurred by Chemonics in prosecuting or sponsoring any such appeal.
- B. *Other Disputes.* The Parties agree to make every reasonable effort to resolve amicably through mutual agreement any dispute that may arise between them pursuant to this BOA. If such efforts are unsuccessful in resolving the disputes, all disputes not covered under Paragraph A above shall be resolved by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules. Arbitration shall be conducted in Washington, DC. Arbitrators shall be empowered to award only direct damages consistent with the terms of this BOA, the applicable Annex and the Orders. No demand for arbitration may be made after the date when the institution of legal or equitable proceedings based on such claim or dispute would be barred by the applicable District of Columbia statute of limitation for such claim. Each Party shall bear its own costs of arbitration, including attorneys' and experts' fees. An arbitration decision shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction.
- C. *Duty to Continue to Perform.* Notwithstanding any such dispute, the Supplier shall proceed diligently with performance under the BOA in accordance with the Chemonics' directions.
- D. *Limitations.* Neither Party shall be liable to the other for any indirect, consequential, special, incidental, or punitive damages including, without limitation, loss of revenue or profits, loss of production, loss or denial of opportunity or use, loss of market, loss of goodwill, loss of reputation, or damage to credit rating.

The Supplier acknowledges and agrees that it has no direct action against the U.S. Government or USAID for any claims arising under this BOA, the applicable Annex, or any resulting Order.

#### **Section 40. Force Majeure**

"Force Majeure" as used herein means: acts of God, natural disasters, invasion or war (whether declared or not) and other hostilities, revolution, rebellion, labor disputes, insurrection or riot, confrontation or other disorder, ionizing radiation or confrontation by regular activity from any unclear or waste, radio-active, biological, chemical or toxic explosives or other hazardous properties of any explosives, biological or chemical agents, nuclear assembly or nuclear components thereof, or other act, event or circumstance of a similar nature or force, arising from circumstances beyond the control of the Supplier or which the Supplier could not reasonably be expected to have taken into account and which the consequences of which the Supplier could not reasonably be expected to have avoided or overcome.

The Supplier shall not be liable for any excess costs if the failure to perform the BOA, applicable Annex, and Order arises out of a Force Majeure cause and if the Supplier, within 20 (twenty) days from the beginning of any such Force Majeure, notifies Chemonics of such prevention of performance and the cause thereof. If the failure to perform is caused by the fault of a Supplier's supplier and if such default arises out of causes beyond the control of both the Supplier and the Supplier's supplier and without the fault or negligence of either of them (Force Majeure), and the Supplier, within 20 (twenty) days from the beginning of any such Force Majeure, notifies Chemonics in writing of such prevention of performance and the cause thereof, the Supplier shall not be liable for any excess costs due to the failure to perform, unless the supplies or services to be furnished by the Supplier were obtainable from other sources in sufficient time to permit the Supplier to meet the required delivery schedule.



## **Section 41. Termination**

- A. Chemonics reserves the right to terminate the BOA, applicable Annex, and/or any resulting Order issued hereunder in whole at any time, or in part from time to time, for its sole convenience. In the event of such termination, the Supplier shall immediately stop all work hereunder and shall immediately cause any and all of its contractors and lower-tier suppliers (including the Manufacturer, if different from the Supplier) to cease work. Subject to the terms of this BOA, the applicable Annex, and/or Orders issued hereunder and to reimbursement of Chemonics by the Government, the Supplier shall be paid a percentage of the total Order Price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Supplier can demonstrate to Chemonics' satisfaction using its standard record keeping system, have resulted from the termination. The Supplier shall not be paid for any work performed or costs incurred which reasonably could have been avoided.
- B. Chemonics may also terminate this BOA, the applicable Annex, and/or any resulting Order issued hereunder at any time in whole, or from time to time in part, for cause in the event of default by the Supplier (including, but not limited to, any default by the Supplier's subcontractors, suppliers, or by the manufacturer), or if the Supplier fails to comply with any BOA, applicable Annex, or any resulting Order term or condition, or fails to provide Chemonics, upon request, with adequate assurances of future performance. In the event of termination for cause, Chemonics shall not be liable to the Supplier for any Goods or Related Services not already delivered, and shall have any and all of the other rights and remedies against the Supplier provided by the BOA, the applicable Annex, and resulting Orders or by applicable law and regulation.
- C. If it is determined that Chemonics improperly terminated the BOA, the applicable Annex, and/or any resulting Order for default, such termination shall be deemed a termination for convenience. If the termination for default is not improper, in addition to the other rights and remedies provided by the BOA, the applicable Annex, and/or Order or by applicable law and regulation, Chemonics may purchase elsewhere Goods similar to those not yet delivered, and the Supplier shall pay Chemonics any costs that it incurs over the Order Price (or relevant part thereof). For purposes of this BOA, the applicable Annex, and/or Order, "default by the Supplier" shall include defaults by the Manufacturer (if different from the Supplier) as well.
- D. If performance of the USAID GHSC-PSM prime contract is suspended for any reason, Chemonics may, by written notice, instruct the Supplier to immediately suspend all or any part of its performance. The period of suspension shall extend for up to ninety (90) days from the date of the Supplier's receipt of the notice, and may be extended if, and to the extent that, the suspension of the USAID contract is extended. Before the end of the period, Chemonics will either cancel the suspension or terminate the BOA, the applicable Annex, and/or Order pursuant to Paragraph A or B above. If the suspension is cancelled before it expires, or the suspension period expires without renewal, the Supplier shall resume its performance. No additional compensation will be due to the Supplier due to the suspension; however, if necessary, the Supplier may propose an appropriate adjustment in the performance schedule. In the event of termination, the procedures in Paragraph A or B, as applicable, will be followed.
- E. Termination of this BOA, the applicable Annex, and/or any resulting Order shall not affect the existing rights and licenses granted to Chemonics or the Government, which shall survive such termination.
- F. In the event that the Supplier (or the Manufacturer, if the Supplier is not also the manufacturer) shall cease conducting that portion of its business which produces, distributes or supports the Goods



described herein, Chemonics shall have, in order to fulfill its obligations to the Government, such rights to technical data, computer software and any other Supplier-provided information, documentation and materials used in connection with the Goods as are necessary for the continued performance of the USAID Contract. The Supplier shall assist Chemonics and the Government in every reasonable manner in arranging for the orderly transfer, under such provisions stated herein, of all activities to Chemonics or to the designees of either of the foregoing.

- G. Notwithstanding termination or suspension in accordance with this Section, the Supplier shall, unless otherwise specifically instructed in writing by Chemonics, continue performance of any not terminated or not suspended portion of the BOA.

#### **Section 42. Reporting on Supplier Data Pursuant to the Requirements of the Federal Funding Accountability and Transparency Act**

- A. Public Availability of Information. Pursuant to the requirements of FAR 52.204-10, Chemonics is required to report information regarding its award of subcontracts to the Federal Funding Accountability and Transparency Act Sub award Reporting System (FSRS). This information will be made publicly available at <http://www.USASpending.gov>.
- B. The Supplier's Responsibility to Report Identifying Data. **Within seven (7) days of an award with a value of \$30,000 or greater unless exempted, the Supplier shall report its identifying data required by FAR 52.204-10 (including executive compensation, if applicable) in the required questionnaire and certification found herein.** If the Supplier maintains a record in the System for Award Management ([www.SAM.gov](http://www.SAM.gov)), the Supplier shall keep current such registration, including reporting of executive compensation data, as applicable, and the data is not required to be submitted in the above referenced certification. If reporting of executive compensation is applicable and the Supplier does not maintain a record in the System for Award Management, the Supplier shall complete the "FSRS Reporting Questionnaire and Certification" included herein within seven (7) days of each anniversary of the BOA award date.
- C. Remedy. Failure to comply with the reporting requirements in a timely manner as required under this section may constitute a material breach of the BOA, the applicable Annex, and resulting Orders and cause for withholding payment to the Supplier until the required information has been supplied to Chemonics or the Supplier demonstrates to Chemonics that its System for Award Management record has been updated. In addition to contractual remedies, Chemonics may make the Supplier's failure to comply with the reporting requirements a part of the Supplier's performance information record.

#### **Section 43. Survival**

In addition to the rights and obligations which survive as expressly provided for elsewhere in the BOA, the applicable Annex, or resulting Orders, the other provisions which by their nature should survive shall survive and continue after any termination or expiration of this BOA, the applicable Annex, or any resulting Orders until fulfilled.

#### **Section 44. Non-Waiver**

Chemonics' failure to insist, in any one or more instances, upon the performance of any of the terms, covenants or conditions of this BOA, the applicable Annex, and any resulting Orders or to exercise any



right hereunder, shall not be construed as a waiver of the future performance of any such term, covenant or condition or the future exercise of such right.

#### **Section 45. Severability**

If any provision of this BOA, the applicable Annex, or any resulting Orders is determined by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions shall continue in full force and effect as if this BOA, the applicable Annex, or any resulting Order had been executed with the affected provision eliminated.

#### **Section 46. Limitation of Damages**

If a claim for damages or a right to any other form of relief, based on subcontract, indemnity, negligence or otherwise should arise in connection with this BOA, the applicable Annex, or any resulting Order, the claiming Party shall take all necessary measures to mitigate the damages or loss, to the extent that this can be accomplished without unreasonable cost or inconvenience. In no event shall any such claim or relief include or permit recovery of exemplary or consequential damages, however described.

#### **Section 47. Federal Acquisition Regulation (FAR) and Agency for International Development Acquisition Regulation (AIDAR) Flowdown Provisions for Subcontracts under USAID Prime Contracts**

This BOA, the applicable Annex, and any resulting Order incorporates the following clauses of the Federal Acquisition Regulation (48 Code of Federal Regulations, Chapter 1) and USAID Acquisition Regulation (48 Code of Federal Regulations, Chapter 7) by reference, with the same force and effect as if they were given in full text. The full text is available at <http://www.arnet.gov/far/> and <http://www.info.usaid.gov/pubs/ads/aidar9-1.pdf>. Modifications which apply to the BOA appear after each clause. It is understood and agreed that the Supplier may be obligated by and to Chemonics for any specifications or documentation required of Chemonics under these clauses. The Supplier hereby agrees to abide by the terms and conditions imposed by these clauses. With respect to documentation and approvals required under these clauses, all such documentation and approvals shall be submitted to or requested from Chemonics.

To the maximum extent practicable, the Supplier shall incorporate, and require its suppliers at all tiers to incorporate, commercial items or non-developmental items as components of items to be supplied under this contract. The Supplier shall insert the following clauses in subcontracts for commercial items under this BOA, the applicable Annex, or any resulting Order:

##### **A. Provisions of the Federal Acquisition Regulation (FAR) Incorporated by Reference**

The FAR clauses referenced below and cited elsewhere in this BOA are incorporated herein by reference, with the same force and effect as if they were given in full text, and may be applicable, including any notes following the clause citation, to this BOA, the applicable Annex, and any resulting Order.

This BOA, the applicable Annex, and any resulting Order is entered into by the Parties in support of a U.S. Government contract.

As used in the clauses referenced below and otherwise in this BOA, the applicable Annex, and any resulting Order:



1. “Commercial Item” means a commercial item as defined in FAR 2.101.
2. “Contract” means this BOA, the applicable Annex, and any Orders issued hereunder.
3. “Contracting Officer” shall mean the U.S. Government Contracting Officer for Chemonics’ government prime contract under which this BOA is entered.
4. “Contractor” and “Offeror” means the Supplier, with whom Chemonics is contracting, acting as the immediate supplier to Chemonics.
5. “Prime Contract” means the contract between Chemonics and the U.S. Government.
6. “Subcontract” means any contract placed by the Supplier/Subcontractor or lower-tier suppliers/subcontractors under this BOA, the applicable Annex, and any Orders issued hereunder.
7. Where the clause refers expressly to the first-tier subcontract, definitions 2, 3, 4, and 6 do not apply.

The following notes apply to the clauses incorporated by reference below only when specified in the parenthetical phrase following the clause title and date.

1. Substitute “Chemonics” for “Government” or “United States” throughout this clause.
2. Substitute “Chemonics Procurement Representative” for “Contracting Officer”, “Administrative Contracting Officer”, and “ACO” throughout this clause.
3. Insert “and Chemonics” after “Government” throughout this clause.
4. Insert “or Chemonics” after “Government” throughout this clause.
5. Communication/notification required under this clause from/to the Supplier to/from the USAID Contracting Officer shall be through Chemonics.
6. Insert “and Chemonics” after “Contracting Officer”, throughout the clause.
7. Insert “or Chemonics Procurement Representative” after “Contracting Officer”, throughout the clause.
8. If the Supplier is a non-U.S. firm or organization, this clause applies to the BOA, the applicable Annex, and any resulting Orders only if Work will be performed in the United States or the Supplier is recruiting employees in the United States to Work on the BOA, the applicable Annex, and any Order issued hereunder.

The Supplier agrees that upon the request of Chemonics it will negotiate in good faith with Chemonics relative to modifications to this BOA and any resulting Order to incorporate additional provisions herein or to change provisions hereof, as Chemonics may reasonably deem necessary in order to comply with the provisions of the applicable Prime Contractor with the provisions of modifications to such Prime Contract. If any such modification causes an increase or decrease in the cost of, or the time required for, performance of any part of the Work under the BOA, the applicable Annex, and resulting Orders, an equitable adjustment shall be negotiated.

Clause Number	Title	Date	Notes and Applicability
<u>52.202-1</u>	DEFINITIONS	NOV 2013	All subcontracts regardless of value
<u>52.203-2</u>	CERTIFICATION OF INDEPENDENT PRICE DETERMINATION	APR 1985	Fixed price subcontracts over \$150,000.
<u>52.203-3</u>	GRATUITIES	APR 1984	All subcontracts regardless of value (Note 4 applies)
<u>52.203-6</u>	RESTRICTIONS ON SUBCONTRACTORS SALES TO THE GOVERNMENT (ALT I)	SEP 2006	Fixed price subcontracts over \$150,000.

<b>Clause Number</b>	<b>Title</b>	<b>Date</b>	<b>Notes and Applicability</b>
<u>52.203-7</u>	ANTI-KICKBACK PROCEDURES	MAY 2014	Applies to all Subcontracts greater than \$150,000, except paragraph (c)(1).
<u>52.203-11</u>	CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS	SEP 2007	All subcontracts equal to or greater than \$150,000 (Note 2 applies)
<u>52.203-12</u>	LIMITATIONS ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS	OCT 2010	All subcontracts equal to or greater than \$150,000 (Note 2 applies)
<u>52.203-13</u>	CONTRACTOR CODE OF ETHICS AND CONDUCT	OCT 2015	All subcontracts that have a value in excess of \$5.5 million and a performance period of more than 120 days. Disclosures made under this clause shall be directed to the agency Office of the Inspector General, with a copy to the Contracting officer.
<u>52.203-17</u>	CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENTS TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS	APR 2014	All Subcontracts equal to or greater than \$150,000
<u>52.204-6</u>	DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER	JUL 2013	All Subcontracts equal to or greater than \$30,000
<u>52.204-10</u>	REPORTING EXECUTIVE COMPENSATION AND FIRST-TIER SUBCONTRACT AWARDS	JUL 2013	Applies to first-tier subcontract only.
<u>52.209-2</u>	PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS – REPRESENTATION	DEC 2014	All subcontracts regardless of value (Note 1 applies)
<u>52.209-5</u>	CERTIFICATE REGARDING RESPONSIBILITY MATTERS	OCT 2015	All Subcontracts > \$150,000. (Notes 2, 3 apply)
<u>52.209-6</u>	PROTECTING THE GOVERNMENT’S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT	AUG 2013	All Subcontracts > \$35,000. (Note 2 applies)
<u>52.209-10</u>	PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS	DEC 2014	All subcontracts regardless of value (Note 1 applies)
<u>52.203-13</u>	CONTRACTOR CODE OF ETHICS AND CONDUCT	OCT 2015	All subcontracts that have a value in excess of \$5.5 million and a performance period of more than 120 days. Disclosures made under this clause shall be directed to the agency Office of the Inspector General, with a copy to the Contracting officer.

<b>Clause Number</b>	<b>Title</b>	<b>Date</b>	<b>Notes and Applicability</b>
<u>52.216-22</u>	INDEFINITE QUANTITY	OCT 1995	Applies to Indefinite Quantity Subcontracts (IQS) Or Indefinite Delivery Indefinite Quantity (IDIQ) Subcontracts only. (Note 1 applies)
<u>52.219-8</u>	UTILIZATION OF SMALL BUSINESS CONCERNS	JUL 2013	Applies to all Subcontracts >\$150,000 except when the Subcontract will be performed entirely outside of the U.S. (Note 8 applies.)
<u>52.222-21</u>	PROHIBITION OF SEGREGATED FACILITIES	FEB 1999	(Note 8 applies.) Does not apply to work performed outside the United States by Supplier employees who were not recruited within the United States.
<u>52.222-26</u>	EQUAL OPPORTUNITY	MAR 2007	(Notes 2 and 8 apply Note 1 applies in paragraph (8).) Does not apply to work performed outside the United States by Supplier employees who were not recruited within the United States.
<u>52.222-35</u>	EQUAL OPPORTUNITY FOR VETERANS	JUL 2014	Applies if this Subcontract is for \$100,000 or more. Does not apply to Subcontracts issued to non-U.S. firms where the work is performed entirely outside the U.S. (Notes 5 and 8 apply.)
<u>52.222-36</u>	EQUAL OPPORTUNITY FOR WORKERS WITH DISABILITIES	JUL 2014	Applies if this Subcontract exceeds \$15,000. Does not apply to Subcontracts issued to non-U.S. firms where the work is performed entirely outside the U.S. (Note 8 applies.)
<u>52.222-37</u>	EMPLOYMENT REPORTS ON VETERANS	JUL 2014	Applies if this Subcontract is for \$100,000 or more. Does not apply to Subcontracts issued to non-U.S. firms where the work is performed entirely outside the U.S. (Note 8 applies.)
<u>52.222-40</u>	NOTIFICATION OF EMPLOYEE RIGHTS UNDER THE NATIONAL LABOR RELATIONS ACT	DEC 2010	Applies if this Subcontract exceeds \$10,000 and will be performed wholly or partially in the United States, unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to section 3 of Executive Order 13496 of January 30, 2009.

Clause Number	Title	Date	Notes and Applicability
<u>52.222-50</u>	COMBATING TRAFFICKING IN PERSONS (Alternate I applies when work is performed outside the U.S. and it is included in the Prime Contract)	MAR 2015	Applies to all Subcontracts, regardless of type, value. (Note 2 applies starting in paragraph c. Note 3 applies in paragraph (e). Note 1 applies in paragraph (h).)
<u>52.225-13</u>	RESTRICTIONS ON CERTAIN FOREIGN PURCHASES	JUN 2008	Applies to all Subcontracts regardless of value or type
<u>52.228-3</u>	WORKERS' COMPENSATION INSURANCE (DEFENSE BASE ACT)	JUL 2014	Applies to all Subcontracts to which the Defense Base Act applies.
<u>52.242-13</u>	BANKRUPTCY	JUL 1995	Notes 1 and 2 apply.
<u>52.242-15</u>	STOP-WORK ORDER Alternate I (APR 1984) applies if this is a cost-reimbursement Subcontract.	AUG 1989	Notes 1 and 2 apply.
<u>52.243-1</u>	CHANGES-FIXED PRICE (Alt III)	AUG 1987	Applies to Fixed Price Subcontracts of any value. (Note 2 applies)

## B. Agency for International Development Acquisitions Regulation (AIDAR) Clauses

The AIDAR clauses referenced below and cited elsewhere in this BOA are incorporated herein by reference, with the same force and effect as if they were given in full text, and may be applicable, including any notes following the clause citation, to this BOA, the applicable Annex, and resulting Orders.

(a) The BOA, the applicable Annex, and resulting Orders are entered into by the Parties in support of a U.S. Government contract. As used in the clauses referenced below and otherwise in this BOA, the applicable Annex, and resulting Orders:

1. "Commercial Item" means a commercial item as defined in FAR 2.101.
2. "Contract" means the BOA, the applicable Annex, and any resulting Orders issued hereunder
3. "Contracting Officer" shall mean the U.S. Government Contracting Officer for Chemonics' government prime contract under which this BOA is entered.
4. "Contractor" and "Offeror" means the Subcontractor, with whom Chemonics is contracting, acting as the immediate subcontractor to Chemonics.
5. "Prime Contract" means the contract between Chemonics and the U.S. Government.
6. "Subcontract" means any contract placed by Subcontractor or lower-tier subcontractors under this BOA, the applicable Annex, and any Orders issued hereunder.
7. Where the clause refers expressly to the first-tier subcontract, definitions 2, 3, 4, and 6 do not apply.

(b) The following notes apply to the clauses incorporated by reference below only when specified in the parenthetical phrase following the clause title and date.

1. Substitute "Chemonics" for "USAID," "Government," or "United States" throughout this clause.
2. Substitute "Chemonics Procurement Representative" for "Contracting Officer", "Administrative Contracting Officer", and "ACO" throughout this clause.
3. Communication/notification required under this clause from/to the Supplier to/from the USAID Contracting Officer shall be through Chemonics.



The Supplier agrees that upon the request of Chemonics it will negotiate in good faith with Chemonics relative to modifications to this BOA, the applicable Annex, and any resulting Orders to incorporate additional provisions herein or to change provisions hereof, as Chemonics may reasonably deem necessary in order to comply with the provisions of the applicable Prime Contractor with the provisions of modifications to such Prime Contract. If any such modifications cause an increase or decrease in the cost of, or the time required for, performance of any part of the Work under the BOA, the applicable Annex, and resulting Orders, an equitable adjustment shall be negotiated.

Clause Number	Title	Date	Notes and Applicability
752.202 Alt.70 and Alt.72	DEFINITIONS ALT. 70/ALT.72	JAN 1990	All subcontracts regardless of value
752.211-70	LANGUAGE AND MEASUREMENT	JUN 1992	Applies to all subcontracts. (Note 1 applies to paragraph (b).)
752.225-70	SOURCE AND NATIONALITY REQUIREMENTS	FEB 2012	Applies to all Subcontracts, unless source and nationality requirements do not apply as set forth at 22 CFR 228.02 (Notes 1, 2 apply.)
752.228-3	WORKER'S COMPENSATION INSURANCE (DEFENSE BASE ACT)	DEC 1991	Applies to all subcontracts.
752.228-9	CARGO INSURANCE	DEC 1998	Applies to all subcontracts.
752.228-70	MEDICAL EVACUATION (MEDEVAC) SERVICES	JUL 2007	Applies to all subcontracts. (Notes 1, 2 apply.)
752.247-70	PREFERENCE FOR PRIVATELY OWNED US-FLAG COMMERCIAL VESSELS	OCT 1996	Applies to all subcontracts. (Note 3 applies.)
ADS 302.3.5.16(a) (4)	PROHIBITION ON THE PROMOTION OR ADVOCACY OF THE LEGALIZATION OR PRACTICE OF PROSTITUTION OR SEX TRAFFICKING	SEP 2014	Applies to all subcontracts obligating funds for HIV/AIDS activities. Exempt organizations: (i) The Global Fund to Fight AIDS, Tuberculosis and Malaria; the World Health Organization; the International AIDS Vaccine Initiative; and any United Nations agency. (ii) U.S. non-governmental organization recipients/subrecipients and contractors/subcontractors. (iii) Non-U.S. contractors and subcontractors are exempt if the contract or subcontract is for commercial items and services as defined in FAR 2.101, such as pharmaceuticals, medical supplies, logistics support, data management, and freight forwarding.  Notwithstanding the above, not exempt from this provision are non-U.S. contractors and subcontractors that implement HIV/AIDS programs under this contract or subcontract by: (i) Providing supplies or services directly to the final populations receiving such supplies or services in host countries; (ii) Providing technical assistance and training directly to host country individuals or entities on the provision of supplies or services to the final populations receiving such supplies and services; or (iii) Providing the types of services listed in FAR 37.203(b)(1)-(6) that involve giving advice about substantive policies of a recipient, giving advice regarding the activities referenced in (i) and (ii), or making decisions or functioning in a recipient's chain of command (e.g., providing





			managerial or supervisory services approving financial transactions, personnel actions).
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**Section 48. Representations and Certifications**

Any representations and certifications submitted resulting in award of this BOA are hereby incorporated either in full text or by reference, and any updated representations and certifications submitted thereafter are incorporated by reference and made a part of this BOA with the same force and effect as if they were incorporated by full text. By signing this BOA, the applicable Annex, and any resulting Order, the Supplier hereby certifies that as of the time of award of this BOA: (1) the Supplier, including its principals, is not debarred, suspended or proposed for debarment or declared ineligible for award by any Federal agency; (2) no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a member of the U.S. Congress on its behalf in connection with awarding the contract or this BOA; and (3) no changes have occurred to any other representations and certifications made by the Supplier resulting in award of this BOA. The Supplier agrees to promptly notify Chemonics in writing of any changes occurring at any time during performance of this BOA, the applicable Annex, or any resulting Order to any representations and certifications submitted by the Supplier.

**Section 49. Federal Funding Accountability and Transparency (FFATA) Sub Award Reporting Questionnaire and Certification for Subcontracts and Sub-Task Orders under Indefinite Delivery/Indefinite Quantity Subcontracts**

**Supplier Name:**

The information in this section is required under FAR 52.204-10 “Reporting Executive Compensation and First-Tier Subcontract Awards” to be reported by prime contractors receiving federal contracts through the Federal Funding Accountability and Transparency Act (FFATA) Subaward Reporting System (FSRS). **As required by the referenced FAR, complete this questionnaire and certification as part of the Subcontract or Sub-Task Order with a value of \$30,000 or more, unless exempted from reporting by a positive response to Section A.**

A. In the previous tax year, was your company’s gross income from all sources under \$300,000?

Yes  No

B. If “No”, please provide the below information and answer the remaining questions.

(i) **Supplier DUNS Number:**

(ii) In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which the DUNS number belongs) receive (1) 80 percent or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, sub grants, and/or cooperative agreements; and (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, sub grants, and/or cooperative agreements?

Yes  No

(iii) Does the public have access to information about the compensation of the executives in your business or organization (the legal entity to which the DUNS number it provided belongs) through



periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?:

Yes  No

(iv) Does your business or organization maintain a record in the System for Award Management ([www.SAM.gov](http://www.SAM.gov))?

Yes  No

(v) If you have indicated “Yes” for paragraph (ii) **and** "No" for paragraph (iii) and (iv) above, provide the names and total compensation\* of your five most highly compensated executives\*\* for the preceding completed fiscal year.

1. Name: \_\_\_\_\_

Amount: \_\_\_\_\_

2. Name: \_\_\_\_\_

Amount: \_\_\_\_\_

3. Name: \_\_\_\_\_

Amount: \_\_\_\_\_

4. Name: \_\_\_\_\_

Amount: \_\_\_\_\_

5. Name: \_\_\_\_\_

Amount: \_\_\_\_\_

The information provided above is true and accurate as of the date of execution of the referenced BOA. Annual certification is required for information provided in paragraph (v) above.

\*“Total compensation” means the cash and noncash dollar value earned by the executive during the Supplier’s preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

(1) *Salary and bonus.*

(2) *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Financial Accounting Standards Board’s Accounting Standards Codification (FASB ASC) 718, Compensation-Stock Compensation.

(3) *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

(4) *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.

(5) *Above-market earnings on deferred compensation which is not tax-qualified.*

(6) Other compensation, if the aggregate value of all such other compensation (*e.g.*, severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

\*\*“Executive” means officers, managing partners, or any other employees in management positions